

# **Minutes**

**For Presentation to the Council  
At the meeting to be held on**

**Wednesday, 3 February  
2016**

# Minutes

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**COUNCIL**

*At a meeting of the Council on Wednesday, 9 December 2015 in the Council Chamber, Runcorn Town Hall*

Present: Councillors E. Cargill, S. Baker, M. Bradshaw, J. Bradshaw, D. Cargill, Cassidy, Dennett, Edge, Fry, C. Gerrard, J Gerrard, Gilligan, Harris, P. Hignett, R. Hignett, S. Hill, V. Hill, Horabin, Howard, Jones, Lea, M. Lloyd Jones, P. Lloyd Jones, C. Loftus, K. Loftus, Logan, A. Lowe, J. Lowe, MacManus, McDermott, A. McInerney, T. McInerney, Morley, Nelson, Nolan, Parker, Philbin, Polhill, C. Plumpton Walsh, N. Plumpton Walsh, Joe Roberts, June Roberts, Rowe, Sinnott, G. Stockton, J. Stockton, Wainwright, Wall, Wallace, Wharton, Woolfall, Wright and Zygadlo

Apologies for Absence: Councillors Cole, Osborne and Thompson

Absence declared on Council business: None

Officers present: D. Parr, I. Leivesley, M. Reaney, A. Scott, E. Dawson and W Rourke

Also in attendance: Two members of the public

*Action*

**COU45 COUNCIL MINUTES**

The minutes of the meetings of Council held on 14 October 2015 and 19 November 2015, having been circulated, were taken as read and signed as a correct record.

**COU46 THE MAYOR'S ANNOUNCEMENTS**

The Mayor made the following announcements:-

- She thanked everyone for their support at the Town Hall Open Day, which was a great success and raised money for her chosen charities; and
- Reminded everyone that there were still raffle tickets available for the Grand Prize Draw to take place in April 2016.

**COU47 LEADER'S REPORT**

The Leader made the following announcements:-

- He commented on the content of the Chancellor's recent Spending Review announcement and its

- effect on Halton's budget; and
- Sent good wishes to Councillor Cole who had been in hospital.

#### COU48 MINUTES OF THE EXECUTIVE BOARD

The Council considered the minutes of the Executive Board meetings on 15 October 2015, 5 November 2015 and 19 November 2015.

RESOLVED: That the minutes be received.

*(N.B. Councillor Peter Lloyd Jones declared a Disclosable Other Interest in the minutes of the Health and Wellbeing Board as he was a Governor of Bridgewater Primary Healthcare Trust and a Governor of Warrington and Halton Hospitals NHS Foundation Trust)*

#### COU49 MINUTES OF THE HEALTH AND WELLBEING BOARD

The Council considered the minutes of the Health and Wellbeing Board meeting on 4 November 2015.

RESOLVED: That the minutes be received.

#### COU50 QUESTIONS ASKED UNDER STANDING ORDER 8

It was noted that no questions had been submitted under Standing Order No.8.

#### COU51 DETERMINATION OF COUNCIL TAX BASE 2016-17 (MINUTE EXB 73 REFERS)

Executive Board had considered the report of the Operational Director, Finance, on the determination of the Council Tax Base for 2016/17.

In accordance with Standing Order 16 (3), a recorded vote was taken.

The following Members voted FOR the motion:

Councillors S. Baker, J. Bradshaw, M. Bradshaw, D. Cargill, E. Cargill, Cassidy, Dennett, Edge, Fry, C. Gerrard, J. Gerrard, Gilligan, P. Harris, P. Hignett, R. Hignett, S. Hill, V. Hill, Horabin, Howard, Jones, D. Lea, M. Lloyd Jones, P. Lloyd Jones, C. Loftus, K. Loftus, Logan, A. Lowe, J. Lowe, MacManus, McDermott, A. McInerney, T. McInerney, Morley, Nelson, Nolan, Parker, Philbin, C. Plumpton Walsh, N. Plumpton Walsh, Polhill, Joe Roberts,

June Roberts, Rowe, Sinnott, G. Stockton, J. Stockton, Wainwright, Wall, Wallace, Wharton, Woolfall, Wright and Zygodllo.

There were no votes against the motion.

There were no abstentions.

RESOLVED: That

- 1) the Council Tax Base for 2016/17 be set at 32,948 for the Borough, and that the Cheshire Fire Authority, the Cheshire Police and Crime Commissioner and the Environment Agency be so notified; and
- 2) the Council Tax Base for 2016/17 for each of the Parishes be set as follows:-

Operational  
Director - Finance

Parish	Tax Base
Hale	659
Halebank	499
Daresbury	159
Moore	326
Preston Brook	336
Sandymoor	966

COU52 2015/16 REVISED CAPITAL PROGRAMME (MINUTE EXB 74 REFERS)

Executive Board had considered the report of the Operational Director, Finance, on the 2015/16 Revised Capital Programme.

RESOLVED: That the revisions to the Council's 2015/16 Capital Programme, as set out in paragraph 3.2 of the report, be approved.

Operational  
Director - Finance

COU53 BUDGET PROPOSALS 2016/17 - SECOND SET KEY DECISION (MINUTE EXB 76 REFERS)

Executive Board had considered the report of the Operational Director, Finance, on a second set of budget proposals for 2016/17.

A first set of proposals had been approved by Council at its meeting on 14 October 2015. Attached to the report at Appendix 1, were a second set of proposals, which would be implemented immediately to achieve a part-year saving in

2015/16.

In accordance with Standing Order 16 (3), a recorded vote was taken.

The following Members voted FOR the motion:

Councillors S. Baker, J. Bradshaw, M. Bradshaw, D. Cargill, E. Cargill, Cassidy, Dennett, Edge, Fry, C. Gerrard, J. Gerrard, Gilligan, P. Harris, P. Hignett, R. Hignett, S. Hill, V. Hill, Horabin, Howard, Jones, D. Lea, M. Lloyd Jones, P. Lloyd Jones, C. Loftus, K. Loftus, Logan, A. Lowe, J. Lowe, MacManus, McDermott, A. McInerney, T. McInerney, Morley, Nelson, Nolan, Parker, Philbin, C. Plumpton Walsh, N. Plumpton Walsh, Polhill, Joe Roberts, June Roberts, Rowe, Sinnott, G. Stockton, J. Stockton, Wainwright, Wall, Wallace, Wharton, Woolfall, Wright and Zygadlo.

There were no votes against the motion.

There were no abstentions.

RESOLVED: That the budget proposals for 2016/17, as set out in Appendix 1 attached to the report, be approved.

Operational  
Director - Finance

COU54 MEMBERS' ALLOWANCE SCHEME - TRI-ANNUAL REVIEW

Council considered a report of the Chief Executive which contained proposals by the Independent Members' Allowances Panel on a Scheme of Allowances for Members.

Under the Local Authority (Members' Allowances) Regulations 2003, the Scheme of Members' Allowances must be reviewed tri-annually. Three independent private sector representatives were invited to sit as an Independent Panel to review the Council's Scheme of Members' Allowances and to make recommendations to Council.

The Panel were provided with, and appraised of, the Council's current Scheme of Allowances, as set out in the report. The Panel met on two occasions with further correspondence on a number of occasions and also received a briefing by the Chief Executive. In addition, the Panel met with the Leaders of the three political groups and considered written representations from three Councillors. The Panel's conclusions and recommendations were set out in the report for information.

It was moved by Councillor McDermott and seconded by Councillor Gilligan:-

That

- 1) the current Members' Allowance Scheme was fit for purpose and should remain unaltered, subject to the following amendment:-
- 2) that the current Members' Allowance Scheme be amended as follows:-
  - (i) the Allowance for the Leader of the Principal Opposition, where there is parity in the Opposition Groups, be split equally between the respective Group Leaders for such period as this parity remains; and
- 3) the revised Members' Allowance Scheme be effective from 1 April 2016 for a period of three years.

An amendment to the motion was moved by Councillor Rowe and seconded by Councillor Gareth Stockton:-

That any saving made by reducing the Special Responsibility Allowance paid to Vice Chair's be retained as a budget saving.

The amendment was put to the vote by a show of hands as follows:

For the amendment – 2  
Against the amendment – 51  
Abstentions – None

The amendment was lost.

A vote on the substantive motion was put and carried and it was therefore

RESOLVED: That

- 1) the current Members' Allowance Scheme is fit for purpose and should remain unaltered, subject to the following amendment:-
- 2) that the current Members' Allowance Scheme be

Chief Executive

amended as follows:-

- (i) the Allowance for the Leader of the Principal Opposition, where there is parity in the Opposition Groups, be split equally between the respective Group Leaders for such period as this parity remains; and
- 3) the revised Members' Allowance Scheme be effective from 1 April 2016 for a period of three years.

*(N.B. Councillor Peter Lloyd Jones declared a Disclosable Other Interest in the minutes of the Health Policy and Performance Board (Minutes HEA 22 and 23 refers) as he was a Governor of Bridgewater Primary Healthcare Trust and a Governor of Warrington and Halton Hospitals NHS Foundation Trust)*

#### COU55 MINUTES OF THE POLICY AND PERFORMANCE BOARDS AND THE BUSINESS EFFICIENCY BOARD

The Council considered the reports of the following Boards in the period since the meeting of Council on 14 October 2015:-

- Children, Young People and Families;
- Employment, Learning and Skills and Community;
- Health;
- Safer;
- Environment and Urban Renewal;
- Corporate; and
- Business Efficiency.

#### COU56 COMMITTEE MINUTES

The Council considered the reports of the Development Control Committee in the period since the meeting of Council on 14 October 2015.

*Meeting ended at 7.08 p.m.*



**EXECUTIVE BOARD**

*At a meeting of the Executive Board on Thursday, 10 December 2015 in The Boardroom, Municipal Building*

Present: Councillors Polhill (Chairman), D. Cargill, Harris, R. Hignett, Jones, T. McInerney, Nelson, Philbin, Wharton and Wright

Apologies for Absence: None

Absence declared on Council business: None

Officers present: A. Scott, G. Cook, D. Parr, I. Leivesley, W.Rourke, E.O'Meara, M. Reaney, E. Dawson and S. Wallace-Bonner

Also in attendance: None

**ITEMS DEALT WITH  
UNDER POWERS AND DUTIES  
EXERCISABLE BY THE BOARD**

*Action*

**EXB77 MINUTES**

The Minutes of the meeting held on 19 November 2015 were taken as read and signed as a correct record.

**LEADER'S PORTFOLIO**

**EXB78 REGENERATION IN HALTON 2010/2015**

The Board considered a report of the Strategic Director, People and Economy, which provided an overview of regeneration activity and investment in Halton between 2010 and 2015.

It was noted that during the 2010/2015 period, the UK had experienced unprecedented economic conditions, including a downturn in land and property markets. Despite these economic pressures, the Council had been able to deliver a number of programmes and projects which had contributed to the growing economy of the Borough, with over £1 billion invested in Halton in the last five years.

Investment during this time had been broken down into a number of categories and the report detailed at paragraph 3.2 the amount within each investment category. However, it was reported that this did not take account of the

additional levels of investment generated by the private sector at a number of locations including:-

- Heath Technical and Business Park, Runcorn;
- The Bridge Retail Park, Runcorn;
- Manor Park, Runcorn;
- Astmoor Industrial Estate, Runcorn;
- Runcorn Halton Lea; and
- Runcorn Shopping Centre.

The report provided Members with details of progress on delivery of a number of regeneration schemes as well as investment in a number of locations, specifically Castlefields, Murdishaw Local Centre and Sci-Tech Daresbury all in Runcorn, and 3MG, Widnes Waterfront, St Michael's Golf Course and Peel House Lane Cemetery, all in Widnes.

RESOLVED: That the strong levels of investment and regeneration activity in the Borough during the last five years be noted.

## **CHILDREN YOUNG PEOPLE AND FAMILIES PORTFOLIO**

*(N.B. Councillor Jones declared a Disclosable Other Interest in the following item of business as he was a Governor at Fairfield Primary School)*

### **EXB79 CAPITAL PROGRAMME 2016/17 - KEY DECISION**

The Board considered a report of the Strategic Director, People and Economy, which provided a summary of the Capital Programmes for 2016/17 within the People and Economy Directorate.

The Board was advised that in February 2015, the Department for Education (DfE) announced the schools capital grant allocations for 2015/16, as well as indicative allocations for the two year period 2016/17 and 2017/18. By introducing three year allocations, the DfE was enabling those responsible for the school estate, to plan effectively and make strategic investment decisions. The report contained details on the indicative funding notified for 2016/17, as well as how the School Condition Allocation and Capital Expenditure Revenue Account funding would be allocated. It was noted that schools were required to make a

contribution to the cost of capital repair works, and it was estimated that this contribution would be in the region of £34,219, based on the current budget costs for the works.

Halebank Church of England Voluntary Controlled Primary School was included in the DfE's Priority School Building Programme. It was reported that the project commenced on site in July 2015, with a completion date of April 2016. Once the building was complete, the mobile classroom currently on site would be re-located to another Halton school should the need arise, and at a location to be determined. Members were advised that the estimated cost of this re-location would be circa £30,000.

It was further reported that in January 2014, Fairfield Junior School was expanded to allow the integration of the Infants School, to form Fairfield Primary School. However, as the school would still operate from two separate buildings, a number of improvements were required to address the building and organisational issues at the newly combined primary school.

Reason(s) for Decision

To deliver and implement the capital programmes.

Alternative Options Considered and Rejected

Not applicable.

Implementation Date

1 April 2016.

RESOLVED: That

- 1) the Capital funding available for 2016/17 be noted;
- 2) the proposals to be funded from School Condition Capital Allocation and Capital Expenditure Revenue Account be approved;
- 3) the proposal to relocate the mobile classroom from Halebank Voluntary Controlled Church of England Primary School be approved;
- 4) the proposals for Fairfield Primary School be approved; and

Strategic Director  
- People and  
Economy

- 5) Council be recommended to approve the Capital Programme for 2016/17.

**HEALTH AND WELLBEING PORTFOLIO**

**EXB80 EXTENSION OF HALTON HOUSING TRUST AMETHYST LIVING CONTRACT TO INCLUDE HOUSING SUPPORT AT NAUGHTON FIELDS AND BARKLA FIELDS EXTRA CARE SCHEMES**

The Board considered a report of the Strategic Director, People and Economy, on the housing support service at Naughton Fields and at the new Barkla Fields extra care housing scheme.

The Board was advised that the Council currently funded the Halton Housing Trust (HHT) Amethyst Living service, providing housing support to clients based in three sheltered housing schemes and those dispersed in the community. Following a decision by Executive Board on 12 March 2015, the annual contract, due to expire on 31 March 2016, could be extended to 31 March 2017. It was reported that, after lengthy negotiations with HHT, in principle agreement had been reached with HHT for the terms on which they would be willing to provide a housing support service at Naughton Fields and at Barkla Fields. Details of the proposed annual cost of delivering the service were set out in the report.

The 'in principle' terms, set out in the report, included payment by monthly block grant rather than a subsidy; clients to be assessed and charged for the service by the Council; the hours of service, with a review after six months; and the return of the re-ablement rota to the Council's wider Re-ablement Service (with no TUPE implications).

The report provided details of the Business Case and sought approval of the proposal, which would provide a better integrated support service for the residents of the two extra care schemes.

RESOLVED: That

- 1) acting under Procurement Standing Order 1.8.3, the Board agrees to waive Procurement Standing Orders 4.1 and 4.2 (contracts below the EU procurement thresholds); and

Strategic Director  
- People and  
Economy

- 2) the Operational Director, Commissioning and Complex Care, be authorised to make a direct contract award of the housing support service at Naughton Fields and Barkla Fields to Halton Housing Trust, at a cost of £83,850 per annum, with a contract expiry date of 31 March 2017.

## **ECONOMIC DEVELOPMENT PORTFOLIO**

### **EXB81 NORTON PRIORY - MONASTERY TO MUSEUM 900 PROJECT**

The Board considered a report of the Strategic Director, People and Economy, which advised Members on the acceptance of a tender relating to the re-building of Norton Priory Museum.

Executive Board had previously approved the commencement of a procurement exercise for the re-building of Norton Priory, at its meeting on 20 November 2014. Tenders were invited and the report provided details of the two tenders submitted by the closing date. It was reported that one company was taken through to stage 2 of the process, whose tender was subject to a value engineering exercise. It was noted that the Heritage Lottery Fund approved further additional funding to the value of £312,800 in July 2015.

**RESOLVED:** That the Board note that the tender submitted by H H Smith and Sons Ltd has been accepted by the Operational Director, Economy, Enterprise and Property and a contract entered into with a contract sum of £2,676,912.

## **RESOURCES PORTFOLIO**

### **EXB82 MEDIUM TERM FINANCIAL STRATEGY 2016-19**

The Board considered a report of the Operational Director, Finance, on the Medium Term Financial Strategy for 2016/19.

The Board was advised that the Medium Term Financial Strategy (MTFS) set out a three-year projection of resources and spending based on information currently available.

The projections in the forecast showed there was a need to make a significant level of savings over the next three years, as a result of the effect of the Government

policy to reduce the national deficit through reductions in public sector funding. The Strategy took into account the following:

- Autumn Statement 2014;
- Business Rates Review 2015;
- Summer Budget 2015;
- Technical Consultation – Local Authority Public Health Allocations 2015/16 : In-Year Savings;  
and
- Comprehensive Spending Review 2015.

The forecast provided initial guidance to the Council on its financial position into the medium term. Revenue savings of approximately £18m, £16m and £7m would be required over the next three years. It was noted that as a result, £41m would need to be removed from the Council's budget, which represented 17% of the gross expenditure budget.

The Board was advised that the MTFFS had a number of objectives, as listed in the report. The Council would need to consider these objectives when balancing its budget over the next three years. The report also set out the Council's budget strategy, with budget savings proposals for 2016/17 being presented in three sets. The first of these was considered by Council at its meeting on 14 October 2015. In addition, the report set out details of the Council's Capital Strategy, for the management of assets such as land and buildings in Council ownership.

Operational  
Director - Finance

RESOLVED: That

- 1) the Medium Term Financial Strategy be approved;
- 2) the base budget be prepared on the basis of the underlying assumptions set out in the Strategy;
- 3) the Budget Strategy and Capital Strategy be approved;
- 4) the Reserves and Balances Strategy be approved;
- 5) the award of Council Tax Support for 2016/17 remains at the 2015/16 level of 21.55%; and

- 6) the Council's 2016/17 Council Tax Support grant is not shared with the Parish Councils.

EXB83 DIRECTORATE PERFORMANCE OVERVIEW REPORT  
QUARTER 2 2015/16

The Board considered a report of the Strategic Director, Community and Resources, on progress against key objectives/milestones and performance targets for the second quarter to 30 September 2015.

The Board was advised that the Directorate Performance Overview Report provided a strategic summary of key issues arising from performance in the relevant quarter for each Directorate. The Board noted that such information was key to the Council's performance management arrangements and the Executive Board had a key role in monitoring performance and strengthening accountability. Performance Management would continue to be important in the demonstration of value for money and outward accountability.

RESOLVED: That the report and progress and performance information be noted.

**PHYSICAL ENVIRONMENT PORTFOLIO**

EXB84 MARKETS CAPITAL PROGRAMME

The Board considered a report of the Strategic Director, People and Economy, which presented initial proposals for the development of a Capital Programme for Widnes Markets.

Following a presentation to the Board in October 2015 on "The Future of our Markets in Halton", a set of initial proposals had been developed. These were set out in the report as Options 1 to 6.

It was reported that Members had previously agreed that the Widnes Indoor and Outdoor Markets played an important role in attracting visitors to the town centre. An estimated £1.43m of capital investment would be required to refurbish and upgrade existing facilities at Widnes Markets. It was noted that the preferred option (Option 5), would not result in a complete refurbishment, but would present an excellent opportunity to safeguard the fabric of the Markets for the next ten years.

RESOLVED: That

- 1) Council be recommended to include £1.43m in the Capital Programme for 2016/17 in respect of the Markets;
- 2) approval be given to undertake a procurement exercise for a roof for the Indoor Market at Widnes; and
- 3) the Operational Director, Economy, Enterprise and Property, in consultation with the portfolio holder for Physical Environment, be authorised to progress the most cost effective route for providing photovoltaic panels at Widnes Market.

Strategic Director  
- People and  
Economy

EXB85 REVISED DELIVERY AND ALLOCATIONS LOCAL PLAN (DALP) SCOPING REPORT - KEY DECISION

The Board considered a report of the Strategic Director, Community and Resources, which sought approval of the publication of a revised Delivery Allocations Local Plan Scoping Document for a six week period of public consultation.

The Board was advised that there was a statutory requirement for the local authority to produce a development plan for its area. The Board had previously approved consultation under Regulation 18 at its meeting on 9 January 2014, on the scope of the Delivery and Allocations Local Plan (DALP). It was reported that since that time, the implementation of the National and Local Planning Policy Framework and the National Planning Policy Guidance, had indicated the need to widen the 'scope' of the DALP. The report provided Members with details of Policies which required further consideration.

Reason(s) for Decision

A Local Plan was a statutory requirement; the UDP (2005) needed updating; developers needed confidence of land allocations to bring forward development.

The Government's recent changes to the national planning system required amendments to adopted policies.

New evidence documents had been produced that required changes to adopted policies.



Alternative Options Considered and Rejected

The alternative to taking stock of emerging evidence, re-framing and re-consulting on the scope of the DALP would be to continue with production of the DALP document as initially intended, or to widen the scope but not repeat the Regulation 18 consultation stage.

To continue with the DALP as originally framed, risked insurmountable problems emerging between the Core Strategy, the evidence base and the DALP later in the production process, perhaps after Examination. Widening the scope of the document without the appropriate consultation risked future legal challenge to the finally adopted Plan on procedural grounds.

Implementation Date

The DALP Scoping Document and the Community Infrastructure Levy Scoping Document, if approved for consultation, would each be subject to a six week public consultation period. This was scheduled to begin January 2016.

RESOLVED: That

- 1) the revised Delivery and Allocations Local Plan Scoping Document (attached to the report at Appendix 1), be approved for the purposes of public consultation for a six week period, scheduled to begin in January 2016;
- 2) the Community Infrastructure Levy Scoping Document (attached to the report at Appendix 2), be approved for the purposes of public consultation for a six week period, scheduled to begin in January 2016; and
- 3) any minor drafting amendments to be made to the scoping documents prior to public consultation be agreed by the Operational Director, Policy, Planning and Transportation, in consultation with the Executive Board Member for Physical Environment.

Strategic Director  
- Community &  
Resources

EXB86 RUNCORN AND RUNCORN TOWN CENTRE  
REGENERATION - KEY DECISION

The Board considered a report of the Strategic Director, People and Economy, which presented details of development proposals on four sites in Runcorn. The report sought approval to progress these schemes, detailed in the report, as quickly as possible. The following sites were the subject of the report:-

- The former Crosville site, Runcorn;
- The Murdishaw Avenue Development site;
- Runcorn Town Centre Bus Station and Brindley Car Park sites; and
- Picow Farm Road former playing fields.

Reason(s) for Decision

The developments provided welcome investment to Runcorn and it was envisaged that this would stimulate confidence and market demand for future investment in Runcorn.

Alternative Options Considered and Rejected

Regarding the Crosville site, there was the option to do nothing. However, as outlined in the report, the site was a key Gateway to the town centre.

Regarding the Murdishaw Avenue site, the 'do nothing' option was an option that was considered. However, the development of the site would result in improvements to leisure and recreation facilities in the area, and would also generate a capital receipt for the Council.

Implementation Date

April 2016.

RESOLVED: That

- 1) the Council be authorised to enter into an umbrella agreement with Neptune Developments Limited, to deliver the regeneration of the former Crosville site, but also a wider regeneration plan for Runcorn, which includes the Bus Station and Brindley Car Park sites;

Strategic Director  
- People and  
Economy

- 2) the development plans and proposals be approved, subject to planning, for the former Crosville site, as outlined in Appendix A;
- 3) the development plans and proposals be approved, subject to planning, for the Murdishaw Avenue development site, as outlined in Appendix B;
- 4) the indicative plans and proposals for Runcorn Bus Station and Brindley Car Parks be approved (Appendix C);
- 5) Council be recommended to approve the amendment to the Capital Programme to provide an additional £2.3m to gap fund the development at the former Crosville site, Runcorn, subject to planning permission and lease with the pub operator;
- 6) the Operational Director, Economy, Enterprise and Property, be given delegated authority, in consultation with the Operational Director, Legal and Democratic Services and the Portfolio holder for Physical Environment, to enter into a Development Agreement with Neptune to deliver a remediated and serviced Crosville site including car parking and highway improvements and to proceed with a lease to a pub operator and coffee shop operator;
- 7) the sale of the Murdishaw Avenue Site be authorised and the Operational Director, Economy, Enterprise and Property be authorised to arrange for all required documentation to be completed to the satisfaction of the Operational Director, Legal and Democratic Services; and
- 8) approval be given to submit a planning application for housing on the former Picow Farm Road (Playing Fields) site and proceed to sale on the open market if planning permission is granted.

EXB87 SCHEDULE 12A OF THE LOCAL GOVERNMENT ACT 1972 AND THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985

The Board considered:

- (1) whether Members of the press and public should be excluded from the meeting of the Board during consideration of the following items of business in accordance with Sub-Section 4 of Section 100A of the Local Government Act 1972 because it was likely that, in view of the nature of the business to be considered, exempt information would be disclosed, being information defined in Section 100 (1) and paragraph 3 of Schedule 12A of the Local Government Act 1972; and
- (2) whether the disclosure of information was in the public interest, whether any relevant exemptions were applicable and whether, when applying the public interest test and exemptions, the public interest in maintaining the exemption outweighed that in disclosing the information.

RESOLVED: That as, in all the circumstances of the case, the public interest in maintaining the exemption outweighed the public interest in disclosing the information, members of the press and public be excluded from the meeting during consideration of the following items of business in accordance with Sub-Section 4 of Section 100A of the Local Government Act 1972 because it was likely that, in view of the nature of the business, exempt information would be disclosed, being information defined in Section 100 (1) and paragraph 3 of Schedule 12A of the Local Government Act 1972.

**PHYSICAL ENVIRONMENT PORTFOLIO**

EXB88 RUNCORN AND RUNCORN TOWN CENTRE REGENERATION - KEY DECISION

The Board considered the appendices submitted for information which related to the report on Runcorn and Runcorn Town Centre Regeneration (Minute EXB 86 referred).

The appendices were considered in Part II of the agenda as the information contained within them was exempt and the appropriate resolution had been passed.

RESOLVED: That the appendices be noted.

## HEALTH AND WELLBEING PORTFOLIO

### EXB89 SPECIALIST SUBSTANCE MISUSE SERVICES TENDER - KEY DECISION

The Board considered a report of the Director of Public Health, which sought approval to award a contract to deliver the Specialist Substance Misuse Service (the Service).

At its meeting on 3 September 2015, Executive Board had approved the commencement of a tender exercise for the Service. Halton Borough Council was responsible for commissioning services to support local people with substance (drugs and alcohol) misuse problems.

It was reported that a number of providers had expressed an interest in the opportunity, although only two submissions were eventually received. The tender submissions were evaluated and the two organisations invited to the presentation stage. Details of the tender scores were contained in the report.

#### Reason(s) for Decision

Expenditure on the contract and its effects on communities were considered to be significant.

#### Alternative Options Considered and Rejected

Decommission - The provision of services to support adults with substance misuse problems was a key outcome required through the public health grant. Decommissioning of the service was considered and rejected.

Direct Award - The current provider had been granted a one year direct award for the delivery of the service to March 2016. Under the procurement regulations, a direct award would not be possible, as the value of the contract was above the EU thresholds.

#### Implementation Date

Mobilisation would commence in January 2016, with a commencement date of 1 April 2016.

RESOLVED: That

- 1) in accordance with Standing Order 2.10.2, the Director of Public Health be authorised to enter into a contract with CRI, who, through an open tender process, had been assessed as being the most economically advantageous and effective organisation to deliver Specialist Community Substance Misuse Services. The contract will be awarded for a period of five years; and
- 2) a report updating Members be brought to the Board in six months' time.

Director of Public Health

**MINUTES ISSUED: 14 December 2015**

**CALL-IN: 21 December 2015**

**Any matter decided by the Executive Board may be called in no later than 5.00pm on 21 December 2015**

*Meeting ended at 12.00 p.m.*

**EXECUTIVE BOARD**

*At a meeting of the Executive Board on Thursday, 14 January 2016 in The Boardroom, Municipal Building*

Present: Councillors Polhill (Chairman), D. Cargill, Harris, R. Hignett, Jones, Nelson, Philbin, Wharton and Wright

Apologies for Absence: Councillor T. McInerney

Absence declared on Council business: None

Officers present: A. Scott, G. Cook, D. Parr, I. Leivesley, M. Reaney, E. Dawson, S. Wallace-Bonner, A. Cross and E. O'Meara

Also in attendance: None

**ITEMS DEALT WITH  
UNDER POWERS AND DUTIES  
EXERCISABLE BY THE BOARD**

	<i>Action</i>
<p>EXB90 MINUTES</p> <p>The Minutes of the meeting held on 10 December 2015 were taken as read and signed as a correct record.</p> <p><b>HEALTH AND WELLBEING PORTFOLIO</b></p> <p>EXB91 HALTON INFANT FEEDING STRATEGY 2016/19 - KEY DECISION</p> <p>The Board considered a report of the Director of Public Health, which presented the new Halton Infant Feeding Strategy 2016/19 (the Strategy).</p> <p>The Board was advised that the Strategy aimed to create a culture and services to support families and carers within the Borough, so that they could make informed choices about feeding their babies and young children. It was noted that the Strategy would contribute to Halton's Readiness for School Indicator as well as aiming to achieve three overarching outcomes, as detailed in the report. An Action Plan, attached as an appendix, would underpin the Strategy and measure the achievement of the aims and outcomes.</p>	

Reason(s) for Decision

To provide a co-ordinated approach to improving infant nutrition for Halton residents.

Alternative Options Considered and Rejected

None.

Implementation Date

January 2016.

RESOLVED: That the Halton Infant Feeding Strategy, and recommendations set out in the report, be approved.

Director of Public Health

**TRANSPORTATION PORTFOLIO**

EXB92 JOINT INTELLIGENT TRANSPORTATION SYSTEMS CONTRACT FOR LIVERPOOL CITY REGION

The Board considered a report of the Strategic Director, Community and Resources, which outlined proposals for the formation of a Joint Contract with the Liverpool City Region Combined Authority (CA), for the supply, installation and maintenance of Intelligent Transport Systems (ITS).

With the formation of the CA, there had been a common desire to achieve efficiencies throughout the region. One of the first transport related opportunities had been identified as a Joint Contract for the supply, installation and maintenance of ITS. This would provide an opportunity for a consistent approach across the City Region. It was noted that a Joint Contract would cover the provision of a number of items, as set out in the report, and would also include an option for the provision of new installations and refurbishment of existing installations, where work was more substantial than routine maintenance.

Members were advised that Halton would lead on the procurement of the new contract with support from Sefton Borough Council. A Framework Agreement would be set up, so that contractual liabilities/responsibilities would be between the Contractor and each participating Authority directly.



RESOLVED: That

- 1) the Board approves the continuation of current Officer discussions to develop a Joint ITS Contract for the Liverpool City Region, and that subject to a satisfactory conclusion to these discussions, Halton be party to the tendering process for the award of a new contract, with it leading on the procurement exercise; and
- 2) subject to a satisfactory tendering process, Halton becomes part of the Joint ITS Contract from 1 April 2017.

Strategic Director  
-Community &  
Resources

### **PHYSICAL ENVIRONMENT PORTFOLIO**

#### **EXB93 LOCAL DEVELOPMENT SCHEME - 2016 REVISION**

The Board considered a report of the Strategic Director, Community and Resources, which sought approval of the proposed update to the Local Development Scheme (LDS).

The LDS was the timetable for the production of Halton's Local Plan which set out how the Borough would develop over the next 15-20 years. The LDS identified the Planning Policy documents to be prepared with target dates for their production.

A provisional Halton LDS 2015 was attached to the report at Appendix 1. It was noted that the LDS was an essential tool in policy production as it allowed future participation to be scheduled in advance by stakeholders, industry and the public. Regular updates on the milestones in the LDS were published on the Council's website.

RESOLVED: That

- 1) the Halton Borough Council Local Development Scheme 2016 Revision, as detailed in Appendix 1 to the report, shall have effect on and after 20 January 2016; and
- 2) any minor drafting amendments to be made to the document be agreed by the Operational Director, Policy, Planning and Transportation, in consultation with the Executive Board Member for Physical Environment.

Strategic Director  
-Community &  
Resources

EXB94 JOINT VENTURE PROPOSAL

The Board considered a report of the Strategic Director, People and Economy, on a proposal for Halton Borough Council to enter into a joint venture arrangement to develop a Halton portfolio which included properties at Astmoor.

The Board was advised that Langtree would provide asset management and investment advice to a major institutional investor with multi-let industrial assets across the North West. Having acquired a Runcorn multi-let portfolio, which included an estate at Astmoor, more assets in both Runcorn and Widnes were being sought, so as to benefit from the Mersey Gateway opportunities and the associated infrastructure improvements.

Initial actions would focus on the following areas:-

- Filling void space;
- Further acquisition;
- Repositioning; and
- Draw down of land released post Mersey Gateway completion.

RESOLVED: That

- 1) the proposal to enter into a Joint Venture Arrangement with Langtree be agreed; and
- 2) the Chief Executive, in consultation with the Leader and the Portfolio Holder for Physical Environment, be given delegated authority to conclude a Joint Venture with Langtree, on the terms set out in the report.

Strategic Director  
- People and  
Economy

EXB95 MEMORANDUM OF UNDERSTANDING BETWEEN THE SIX LIVERPOOL CITY REGION AUTHORITIES AND WEST LANCASHIRE COUNCIL TO COMMISSION JOINT RESEARCH ON HOUSING AND EMPLOYMENT REQUIREMENTS

The Board considered a report of the Strategic Director, Community and Resources, which sought approval for the Council to sign a Memorandum of Understanding (MoU), so as to commission joint research to quantify the need for additional housing and employment land across the

Liverpool City Region (LCR) and individual districts.

The Board was advised that the MoU sought agreement to work jointly to commission City Region-wide evidence base material on strategically important matters such as housing need and economic forecasting for the City Region. It was reported that this would assist the devolution process and improve strategic planning.

For the first time, strategic planning powers had been devolved from Central Government under the recently agreed Devolution Agreement for the LCR. This would provide an opportunity to allow the commissioning of specialist research which was vital to the emerging strategic planning powers and the more immediate Local Plan preparation of a number of LCR partners.

RESOLVED: That authority be delegated to the Operational Director, Policy, Planning and Transportation, in consultation with the Portfolio Holder for Physical Environment, to agree a Memorandum of Understanding between the six Liverpool City Region authorities and West Lancashire District Council to commission research to quantify the need for additional housing and employment land across the City Region and for individual districts.

Strategic Director  
-Community &  
Resources

EXB96 SCHEDULE 12A OF THE LOCAL GOVERNMENT ACT 1972 AND THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985

The Board considered:

- (1) whether Members of the press and public should be excluded from the meeting of the Board during consideration of the following item of business in accordance with Sub-Section 4 of Section 100A of the Local Government Act 1972 because it was likely that, in view of the nature of the business to be considered, exempt information would be disclosed, being information defined in Section 100 (1) and paragraph 3 of Schedule 12A of the Local Government Act 1972; and
- (2) whether the disclosure of information was in the public interest, whether any relevant exemptions were applicable and whether, when applying the public interest test and exemptions, the public interest in maintaining the exemption outweighed that in disclosing the information.

RESOLVED: That as, in all the circumstances of the case, the public interest in maintaining the exemption outweighed the public interest in disclosing the information, members of the press and public be excluded from the meeting during consideration of the following item of business in accordance with Sub-Section 4 of Section 100A of the Local Government Act 1972 because it was likely that, in view of the nature of the business, exempt information would be disclosed, being information defined in Section 100 (1) and paragraph 3 of Schedule 12A of the Local Government Act 1972.

**PHYSICAL ENVIRONMENT PORTFOLIO**

EXB97 INDUSTRIAL ESTATE DISPOSALS - OLDGATE, MARSHGATE AND DEWAR COURT

The Board considered a report of the Strategic Director, People and Economy, on offers that had been received in respect of the disposal of Oldgate, Marshgate and Dewar Court Industrial Estates.

It was reported that a review of the three Council-owned industrial estates had been undertaken. The Member Asset Review Panel had considered a proposal to sell each of the estates at their meeting on 15 July 2015. The estates were subsequently marketed and the report contained details of the offers that had been received.

RESOLVED: That

- 1) the disposal of the industrial estates to the company and for the sum as detailed in the report, be approved; and
- 2) the Operational Director, Economy and Enterprise, with the Operational Director, Legal and Democratic Services and the Portfolio holder for Resources, be given delegated authority to accept reasonable adjustments to the offer price following detailed surveys, provided that any adjustments to the price still exceed the second best offer as set out in the report.

Strategic Director  
- People and  
Economy

**MINUTES ISSUED: 18 January 2016**

**CALL-IN: 25 January 2016**

**Any matter decided by the Executive Board may be called in no later than 5.00pm on 25 January 2016**

*Meeting ended at 2.11 p.m.*

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**HEALTH AND WELLBEING BOARD**

*At a meeting of the Health and Wellbeing Board on Wednesday, 13 January 2016 at The Halton Suite - Select Security Stadium, Widnes*

Present: Councillors R, Polhill (Chairman), Philbin, Woolfall and Wright and G. Ferguson, T. Hill, J. Horsfall, M. Larking, A. McIntyre, D. Parr, H. Patel, M. Pickup, J. Rosser, C Samosa, R. Strachan, L. Thompson, S. Wallace-Bonner and S. Yeoman.

Apologies for Absence: S. Banks, A. Marr, Superintendent L. McDonnell, E. O'Meara, D. Sweeney, A. Waller.

Absence declared on Council business: None

**ITEM DEALT WITH  
UNDER DUTIES  
EXERCISABLE BY THE BOARD**

*Action*

**HWB28 MINUTES OF LAST MEETING**

The Minutes of the meeting held on 4<sup>th</sup> November 2015 having been circulated were signed as a correct record.

**HWB29 WELFARE REFORM - HALTON HOUSING TRUST**

The Board considered a report from the Director of Halton of Housing Trust, which identified the impact of the Welfare Reforms since 2010. The report identified the changes already introduced and further reforms to reduce the welfare budget. The following welfare changes were highlighted with details on how each had impacted on Trust customers:

- Employment and Support Allowance;
- Personal Independence Payments;
- Universal Credit; and
- Spare Room Subsidy (Bedroom Tax).

Members were also advised that as part of a consortium, Halton Housing Trust tracked the impact of Welfare Reform on up to 100 households for 18 months up to February 2015. The research highlighted the impact that

these changes had, especially on health and wellbeing and detailed how the changes had impacted on claimants within Halton and specifically Halton Housing Trust customers.

Arising from the discussion the Board raised the following:

- Impact of the proposed welfare reforms which would bar 18-21 year olds from claiming housing benefit;
- Fees linked to the Employment Support Allowance; and
- Halton's Child Poverty Action Group would be tasked to adopt a multi-agency approach to identify priorities to address the impact of the welfare reforms on the health and wellbeing of Halton residents.

RESOLVED: That

- 1) the contents of the report be noted; and
- 2) further reports be submitted to track the on-going impact of the reforms as they are rolled out further.

#### HWB30 BETTER CARE FUND QUARTER 2 REPORT 2015/16

The Board considered a report of the Director of Adult Social Services which provided information on the Quarter 2 report for July to September 2015/16 for the Better Care Fund (BCF) that had been submitted to NHS England and progress with the implementation of the BCF, following approval at the Better Care Board on 26<sup>th</sup> November 2015. A summary of the Quarter 2 report was outlined in the report.

Members were advised that NHS England and the Local Government Association (LGA) were developing the year end reporting guidance and an Annual Report template which would build on the quarterly report. There were currently some outstanding queries around accounting and audit being worked through before these could be finalised and issued. Once finalised, they would be available on the Better Care Fund webpage.

RESOLVED: That the report be noted.

#### HWB31 BETTER CARE BOARD QUARTERLY UPDATE

The Board considered a report of the Director of Adult Social services which provided an update on the main issue that the Better Care Board had focused on progressing and



monitoring over the past few months. The Better Care Board met on a quarterly basis and its recent work included:-

- One to One Care: St. Luke's;
- Continuing Health Care;
- Falls;
- Minor Adaptations;
- Lillycross Care Home – Widnes; and
- Better Care Fund Review.

In addition, it was reported that the Better Care Board also monitored the activity of the Halton System Resilience Group (SRG). The Halton SRG provided multi-disciplinary strategic direction and guidance across health and social care in relation to non-elective and elective care. It was responsible for ensuring that, locally, there were quality processes in place which were safe and efficient for patients and cost effective. It was reported that over the past few months the SRG had considered issues around:-

- NHS 111 Mobilisation;
- Improving and Sustaining Cancer Performance;
- NHS England – SRG Assurance; and
- Winter Preparation 2015/16.

RESOLVED: That the report be noted.

#### HWB32 HALTON SAFEGUARDING ADULTS BOARD ANNUAL REPORT 2014-15

The Board considered a copy of the 2014/15 Halton Safeguarding Adults Board Annual Report. The report provided a summary of the key actions and priorities the Safeguarding Adults Board had been working towards in the last year. The report also set out the national and local developments on safeguarding adults at risk. During 2014/15, the Safeguarding Adults Board focused on four key priorities:-

- 1) Promoting the awareness of abuse and the right to a safe and dignified life – particularly among the vulnerable and at risk, but also among staff, volunteers and the wider community.
- 2) Increasing the contribution from service users and carers, ensuring their views and experienced inform the Board's work and service development. Provide individualised services that kept people safe but permitted informed decisions about risk.

- 3) Ensuring there was a strong multi-agency approach to the safety, wellbeing and dignity of all adults at risk;
- 4) Equip employees with the necessary tools and training to safeguard adults at risk and ensure their dignity was respected.

The future priorities for Halton's Safeguarding Adults Board were summarised as follows:-

- Empowerment;
- Protection;
- Proportionality;
- Prevention;
- Partnership; and
- Accountability.

It was anticipated that these priorities would be achieved by ensuring there was a full range of policies, strategies and an action plan in place, that provided a framework within which partner organisations could work together effectively to respond to abuse and neglect.

RESOLVED: That

- 1) the report be noted; and
- 2) the Halton Safeguarding Board Annual Report 2014- 15, be approved.

#### HWB33 HALTON INFANT FEEDING STRATEGY 2016-19

The Board considered a report of the Director of Public Health, which presented a new Infant Feeding Strategy, which outlined Halton's approach to infant feeding over the next four years. The strategy aimed to create a culture and services that supported families and carers within the Borough to make informed healthy choices when feeding their baby and young child, to ensure the best possible health and wellbeing outcomes were achieved.

Further, the strategy would contribute to Halton's Readiness for School indicator. Encouraging parents and service providers to enable infants and young children to breastfeed, be weaned and commence solids at the appropriate ages led to well-developed facial muscles and speech and language skills which in turn resulted in young children being ready for school.

In order to optimise the health of Halton residents the

infant feeding strategy also aimed to achieve the following three overarching outcomes:-

- 1) Create a culture of breastfeeding in Halton so that the number of infants who were breastfed and the duration of breastfeeding increased;
- 2) Increase the number of infants who were introduced to solid foods at or around six months of age; and
- 3) Increase the awareness of parents and the general public of healthy feeding practices for infants and change behaviour accordingly.

A detailed action plan which underpinned a strategy and measured the achievement of the aims and outcomes had been previously circulated to Members of the Board.

RESOLVED: That the Infant Feeding Strategy and recommendations be approved.

*Meeting ended at 3.15 p.m.*

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**CHILDREN YOUNG PEOPLE AND FAMILIES POLICY AND PERFORMANCE BOARD**

*At a meeting of the Children Young People and Families Policy and Performance Board on Monday, 4 January 2016 in the Civic Suite, Town Hall, Runcorn*

Present: Councillors Dennett (Chairman), Logan (Vice-Chairman), Cassidy, P. Hignett, Horabin, K. Loftus, June Roberts, J. Stockton and Woolfall

Apologies for Absence: Councillors A. McInerney and Wall

Absence declared on Council business: None

Officers present: A. McIntyre, G. Meehan, A. Jones, S. Clough, G. Bennett, A. Parkinson and W. Rourke

Also in attendance: Mark Parkinson – Strategic Professional Partner (CWAC) and Mrs C Alonso

**ITEMS DEALT WITH  
UNDER DUTIES  
EXERCISABLE BY THE BOARD**

	<i>Action</i>
CYP30 MINUTES	
<p>The Minutes of the meeting held on 19 October 2015 were taken as read and signed as a correct record.</p>	
CYP31 PUBLIC QUESTION TIME	
<p>The Board was advised that no public questions had been received.</p>	
CYP32 EXECUTIVE BOARD MINUTES	
<p>The minutes relating to the Children, Young People and Families Portfolio which had been considered by the Executive Board since the last meeting of the Board, were attached at Appendix 1 of the report for information.</p> <p>RESOLVED: That the minutes be noted.</p>	
CYP33 SSP MINUTES	
<p>The minutes of the Halton Children's Trust meeting held on 27 October 2015 were submitted to the Board for information.</p>	

*Councillor J Stockton declared a Disclosable Other Interest in the following item as he worked for SPARC on a voluntary basis.*

#### CYP34 INDEPENDENT LIVING SKILLS

The Board considered a report of the Strategic Director, People and Economy, that presented an update on the continued review of the provision for teaching and enhancing Independent Living Skills for Young People with Special Educational Needs and Disabilities (SEND) in the Borough.

It was noted that further to the last update in February 2015, a request was made through a Council Commissioner to other Local Authorities in the area to ask for examples of good practice; it was reported however, this had not yielded results. Officers advised that following this, Elected Members and a Council Officer were invited to Riverside College to review their provision for teaching Independent Living Skills.

The report provided information on the visit and information on: the types of learning difficulties being catered for at the College from moderate to severe; the composition of the teaching staff; the qualifications taken by students; and details of work placement partners and LEP partners.

The Members who made the visit commented that they were impressed with the facility but were uncomfortable with the separate building arrangement as it meant that students with learning difficulties did not integrate with students from the main College building.

In response Members were advised that some students were overwhelmed by the main building and preferred to be in a smaller environment. It was also commented that there were opportunities for students to mix in CRMZ at break and lunchtimes. Officers advised that this type of teaching and enhancing skills for young people with special needs was very much about the individual as each was so different, so needs were tailored to the child. Members asked that a definition of independent learning / living be provided at the next scrutiny meeting and that the focus of the topic group be agreed.

RESOLVED: That the Board agrees

- 1) that Riverside College offers a varied and comprehensive programme to meet the needs of the

SEND cohort of students aged 16-25; and

- 2) that this supplements the work of Cavendish High and Ashley Sixth form.

CYP35 SCRUTINY TOPIC REPORT - HOW DO WE WORK WITH OUR FAMILIES OF SCHOOLS?

The Board received a report from the Strategic Director, People and Families, which presented the recommendations emerging from the scrutiny process on the topic: *How are we working with our families of schools?*

Members were advised that the scrutiny group held four meetings between December 2014 and September 2015, in which they considered the role of the Local Authority in all schools, including its relationship with Academies. The group was asked to consider whether there should be a differentiated approach between officer roles, service provision and charges for maintained schools and academies.

The recommendations that emerged from the process were as follows:

- 1) To ensure that the LA can share information and provide a level of influence across all schools:
  - All schools to receive the e-circular; and
  - All head teachers and principals to be invited to the head teacher meetings with the Director;
- 2) Consideration is given to the charges that were currently levied to Academies for access to Council Services;
- 3) Given that there were Academies and a free school in Halton, and that it was likely that this would continue to be the case, it was suggested that SLA's be charged at full cost recovery rate only; and
- 4) Officers continued to promote partnership working, encouraging Academies to work with the Council, including the purchase of services through HBC SLA's.

Members discussed each recommendation and the best practice approach to help ensure the best education for students, regardless of the type of school they were attending.

RESOLVED: That

- 1) the report be noted; and
- 2) The Board approved the report's recommendations.

CYP36 FURTHER DEVELOPING LINKS BETWEEN HALTON'S BUSINESSES AND SCHOOLS

The Board received a report from the Strategic Director, People and Economy, which updated Members on the work being undertaken to further develop the relationship between the Education and Business sectors in Halton.

It was noted that there were a number of interventions that already contributed to promoting strong links between schools and businesses and the report summarised some recent positive activities that had taken place to achieve this. The report also outlined some additional proposals which would inform and complement future design plans, particularly in regard to how schools were supported in engaging with and supporting local employers; but also how students were provided with effective and valuable careers information, advice and guidance.

The following points were noted following Members queries:

- Local employers did visit schools in the Borough and provided input with regards to curriculums;
- The importance of 'soft skills' was made eg. communication, initiative etc;
- Certain employers required bespoke skills to suit their particular industry and that employers had come to the Council in the past to request certain skills in employees;
- A recent project had been carried out that compiled information on the expectations of local employers and high value businesses with regards to employees;
- Children needed to be inspired to attain the skills that were expected from employees.

It was noted that an event was being held at Sci-Tech Daresbury in July that would invite schools to come in and tour the site and to see the businesses that were operating from it.



It was agreed that an update on the developing links between businesses and schools would be provided to the Board in 12 months' time.

RESOLVED: That the Policy and Performance Board welcomes the progress made to date and supports the proposed actions contained within the report.

#### CYP37 CHILDRENS & FAMILIES SERVICE

The Board received a report from the Strategic Director, People and Economy, on the progress made since the Ofsted inspection of Halton which took place between 18 November and 10 December 2015.

The report informed Members that Halton's Children's Services was inspected under the Single Assessment Framework. This was a comprehensive inspection that examined all aspects of a child's contact with services from early help to adoption. It was noted that Halton Safeguarding Children's Board was also inspected at the same time.

It was reported that Halton received an overall judgement of requiring improvement, with this being the judgement in the areas of help and protection and leadership, management and governance, with a good judgement received for the remaining 3 areas. It was reported that Inspections made 19 recommendations in total, 3 of which were for priority and immediate action, and the remainder as recommendations for improvements. It was noted that a plan had been made in response to the inspection which was overseen by the Chief Executive, Lead Member and the Strategic Director in partnership with the Chair of the Safeguarding Children's Board, local authority officers from Children's Services, Finance, HR, IT and partners from the Police and the CCG.

The report provided information on: the priority and immediate action recommendations; the recommendations for the areas that required improvement; and the next steps to be taken to ensure that an outstanding level of service was achieved at the next inspection.

Officers presented details of the priority and immediate action recommendations which were discussed in paragraphs 4.1, 4.2 and 4.3 of the report. Members recognised the importance of the Council moving forward on these important issues and noted the investment and development made in the workforce so far, to help improve

this. The Board requested an update on the Children's and Families Service in 6 months' time.

RESOLVED: That the Board note the progress made in meeting the recommendations of the Ofsted inspection.

#### CYP38 BUSINESS PLANNING 2016-19

The Board received the final draft of the Children, Young People and Families elements of the Council's Single Business Plan for 2016-19.

It was noted that since 2010 each Directorate had been required to produce a medium term Business Plan which covered a three year period. It was confirmed however that a Single Business Plan would now be constructed for the Authority as a whole. This plan would focus on the key medium term issues rather than providing extensive narrative of every area of work of the Local Authority.

To ensure the production of a Business Plan that enabled the Authority to meet the priorities identified within the Corporate Plan, the information from each Directorate would be set out under the Council's priority headings:

- Children and Young People;
- Employment, Learning and Skills;
- A Safer Halton;
- A Healthy Halton;
- Environment and Regeneration; and
- Corporate Effectiveness and Efficiency

It was reported that the objectives and performance measures identified within the Single Business Plan would continue to form the basis of Directorate and PPB priority based quarterly monitoring reports, along with any key developments of emerging issues identified within the relevant reporting quarter. Each Directorate was compiling their contribution to the Council's Single Business Plan, for the respective Policy and Performance Board (PPB) approval. It was noted that the information would then be compiled into a Single Business Plan which would be presented to Executive Board at their 24 March 2016 meeting.

Members suggested that it would be prudent to carry out some scrutiny on these areas as they were so vast and suggested a data sub group be established. Meetings could be timed so that more up to date data could be used, in

order to carry out effective scrutiny. Officers advised that the information could be shared as soon as it was available, rather than wait for the next Board meeting. It was agreed that Members from the Board would be invited to attend the scrutiny group. It was asked whether the proposed Priorities could be reduced and the measures streamlined so that Members could more easily assess impact and progress.

RESOLVED: That the Board

- 1) Notes the content of the report; and
- 2) Approves the Children, Young People and Families elements of the Council's Single Business Plan.

#### CYP39 QUARTERLY MONITORING REPORTS

The Board received the Performance Management Reports for Quarter 2 of 2015-16 and were requested to consider them and raise any questions or points of clarification required.

It was noted that the key priorities for development or improvement in 2015-16 were agreed by Members and included in Directorate Plans, for the various functional areas reporting to the Board as follows:

- Children and Families Services; and
- Education, Inclusion and Provision

The report detailed progress against service objectives and milestones and performance targets and provided information relating to key developments and emerging issues that had arisen during the period.

RESOLVED: That the Policy and Performance Board receives the second quarter performance management reports.

*Meeting ended at 8.25 p.m.*

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**EMPLOYMENT, LEARNING AND SKILLS, AND COMMUNITY POLICY AND  
PERFORMANCE BOARD**

*At a meeting of the Employment, Learning and Skills, and Community Policy and Performance Board on Wednesday, 6 January 2016 in the The Board Room - Municipal Building, Widnes*

Present: Councillors Edge (Chairman), MacManus (Vice-Chairman), S. Baker, Cassidy, Howard, Parker and Joe Roberts

Apologies for Absence: Councillors P. Lloyd Jones, Logan, C. Plumpton Walsh and Rowe

Absence declared on Council business: None

Officers present: W Rourke, A. Jones, C. Patino, S. Saunders and T. Booth

Also in attendance: Cllrs Philbin and Jones and J. Wilson, W. White and A Reece from Saints Peter & Paul Catholic College

**ITEMS DEALT WITH  
UNDER DUTIES  
EXERCISABLE BY THE BOARD**

	<i>Action</i>
<p>ELS28 MINUTES</p> <p>The Minutes from the meeting held on 16 November 2015, were taken as read and signed as a correct record.</p>	
<p>ELS29 PUBLIC QUESTION TIME</p> <p>The Board was advised that no public questions had been received.</p>	
<p>ELS30 EXECUTIVE BOARD MINUTES</p> <p>The minutes of the Executive Board meetings relevant to the Employment, Learning and Skills and Community PPB and resolved since the last meeting of the Board were submitted for information.</p>	
<p>ELS31 PRESENTATION - BRINDLEY THEATRE</p> <p>The Board received a presentation on the Brindley Theatre, which outlined its recent successes and future priorities.</p>	

The Board was advised that the Brindley was opened in September 2004 and consisted of a 420 seat theatre; a studio with 108 seats; an education room, gallery, café and bar. The Arts and Events Manager outlined the Venue's awards since its opening and the changes that had been made to the exterior and interior of the building to update and freshen its quality appeal.

He advised them of the new ticketing software being used and gave examples of the Theatre's increased income and general running costs, for example lighting and marketing. He also outlined the programming changes and explained the booking process of upcoming acts, which were planned up to 18 months in advance. The recent increase in sales figures relating to this year's Pantomime, general merchandise and school bookings was noted, and it was hoped that this would continue as the future priorities for the Theatre were undertaken.

RESOLVED: That the Board notes the presentation and welcomes the positive progress being made to promote the Theatre as an important visitor destination.

*Councillor MacManus declared a Disclosable Other Interest in the following item as he was a Governor at Saints Peter and Paul Catholic College.*

ELS32 PRESENTATION - SAINTS PETER AND PAUL CATHOLIC COLLEGE

The Board received a presentation from the Chair of Governors Mr Jim Wilson, the Principal Mrs Wendy White and Teacher Ms Adele Reece, of Saints Peter and Paul Catholic College.

They outlined the work that the School was undertaking to support pupils that were not reaching their full potential and discussed the adoption of the 'one teacher' approach to addressing this issue.

This new learning approach had started a year ago in Year 7 and was referred to as 'curriculum enhancement'. The 'enhancement class' was now in its second year and had seen a dramatic rise in results since it started.

A video was played which provided positive feedback from some of the children who were in the enhancement classes. It was noted that the project had not only helped those children who were taking part, but had also provided the secondary school teachers with new skills which were

being shared throughout the school, thus contributing to better results in other areas.

The presenters and Members discussed the 'all through' school model; the relationship of Saints Peter and Paul with its surrounding primaries; and how success of the model was measured.

RESOLVED: That the Board notes the presentation and action points to date.

#### ELS33 MERSEYSIDE BUSINESS SUPPORT PROGRAMME

The Board received a report from the Strategic Director, People and Economy, which provided an update on the delivery of the Merseyside Business Support Programme within Halton.

It was reported that the objective of the Merseyside Business Support Programme within Halton was to offer assistance to companies who had been trading for more than 12 months and who had the capacity to expand and increase their workforce. The support provided by the Merseyside Business Support Programme consisted of an initial diagnostic phase followed, where appropriate, with specialist assistance in those areas identified as contributing to business growth. Members were advised that the initial funding available for the implementation of the Merseyside Business Support Programme within Halton was £381,852, with a 50% contribution from the European Regional Development Fund (ERDF) and 50% provided by Halton Borough Council.

The report continued to advise Members of the implementation process of the Programme in Halton and its performance and outputs.

RESOLVED: That the Board notes the performance of the Merseyside Business Support Programme in Halton with respect to:

- 1) The number of companies assisted by the Merseyside Business Support Programme; and
- 2) Anticipated jobs created or safeguarded as a consequence of engaging with the Merseyside Business Support Programme.

ELS34 LIVERPOOL CITY REGION (LCR) SKILLS FOR GROWTH

The Board considered a report from the Strategic Director, People and Economy, that advised Members of the skills for growth priorities for the LCR.

It was reported that a number of Skills for Growth documents had been produced, which aimed to influence and inform curriculum planning, training provision and the design of employment and skills policies and programmes. These documents provided an analysis on current and future skills and employment requirements in key growth sectors and flagged up future potential strategic developments in the LCR. Further it was commented that these documents had provided a solid base for the development of a skills for growth priorities list, which identified the skills needs of employers and then provided a framework for how partners in the LCR could respond to these needs.

The report went on to discuss the generic priorities identified and made reference to some headline challenges that would need to be addressed by the LCR. These headline challenges were attached at Appendix 1 together with the Action Plans, which were discussed by the Board.

RESOLVED: That Members consider how the skills for growth priorities be communicated to key stakeholders in Halton including businesses, schools and Riverside College.

ELS35 POLICY REPORT UPDATE

The Board received a number of policy, legislation, consultation and guidance documents that were issued by Government departments and agencies and had varying degrees of relevance to issues on the employment, learning and skills agenda and related topics.

The report provided a brief summary of key announcements along with observations of local relevance, where appropriate, so Members could consider whether to initiate more detailed scrutiny and/or report to a future meeting.

RESOLVED: That the announcements are noted.

ELS36 PERFORMANCE MANAGEMENT REPORTS FOR QUARTER 2 OF 2015-16

The Board was presented with the Performance



Management reports for quarter 2 of 2015-16 (July to September) and were asked to consider and raise any questions or points of clarification in respect of these.

It was noted that the key priorities for development or improvement in 2014-2017 were agreed by Members and included in Directorate Plans, for the various functional areas reporting to the Board as detailed below:

- Enterprise, Employment and Skills; and
- Community and Environment.

The report detailed progress against service objectives and milestones, and performance targets and provided information relating to key developments and emerging issues that had arisen during the period. Members noted that the Leisure Centres would come back under Council control effective 1 April 2016 and that the gymnasiums at all three sites would be upgraded following this.

RESOLVED: That the second quarter performance management reports be received and comments made be noted.

*Meeting ended at 8.25 p.m.*

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**HEALTH POLICY AND PERFORMANCE BOARD**

*At a meeting of the Health Policy and Performance Board held on Tuesday, 12 January 2016 at Council Chamber, Runcorn Town Hall*

Present: Councillors J. Lowe (Chairman), S. Hill (Vice-Chairman), S. Baker, Dennett, C. Gerrard, Horabin, C. Plumpton Walsh, Sinnott and Wallace

Apologies for Absence: Councillor M. Lloyd Jones

Absence declared on Council business: None

Officers present: S. Wallace-Bonner, D. Nolan, L Wilson, A. Jones, M. Holt, E. O'Meara, E Sutton-Thompson and S. Shepherd

Also in attendance: Richard Ainsworth – Halton OPEN and Karen Kenney – Age UK Mid Mersey

**ITEMS DEALT WITH  
UNDER DUTIES  
EXERCISABLE BY THE BOARD**

*Action*

HEA27 MINUTES

The Minutes of the meeting held on 3 November 2015 were agreed and signed as a correct record.

HEA28 PUBLIC QUESTION TIME

It was confirmed that no public questions had been received.

HEA29 HEALTH AND WELLBEING MINUTES

The minutes of the Health and Wellbeing Board meetings held on 16 September 2015 and 4 November 2015 were submitted to the Board for information.

HEA30 MEN'S HEALTH

The Board considered a report from the Director of Public Health, which informed them of the local action to address the '*Ten questions Council scrutiny can ask about men's health*' report.

Members were advised that in Autumn 2014 the Men's Health Forum, a national charity that worked to

improve the health of men and boys, undertook an assessment of 147 Joint Strategic Needs Assessments (JSNA). They looked at whether JSNA's included gendered data and after looking at 54 measures in detail, they concluded that the majority of JSNA's included only limited data by gender.

It was noted that Halton's JSNA was ranked 13 out of 147 JSNA's which was the second highest in the North West, with 50% of its JSNA assessed as gendered. It was commented that whilst Halton was ranked highly, it was important that the JSNA continued to improve.

Appended to the report were the ten questions referred to above and the answers in relation to Halton which included some detailed data on life expectancy and identified the gaps and made comparisons locally and nationally.

Further to Members' queries, the following was noted:

- Men did not generally visit the GP; it was mainly women;
- There were specific age groups in males that did go to the GP; namely children or older males;
- Women were catching up to men with regards to being diagnosed with diseases; in the case of lung cancer this was in fact more common in women now than men;
- Cancers diagnosed in stages one and two were treatable;
- The implementation of health checks in companies is something that had been thought of and was happening;
- The connection between mental health and domestic abuse was recognised and therapies were being encouraged; however it was a difficult task to get men to use the services and it can be seen as a sign of weakness.

RESOLVED: That the Board notes the report.

HEA31 HEALTH POLICY & PERFORMANCE BOARD WORK PROGRAMME 2016-17 - SCRUTINY TOPIC

The Board received a report from the Strategic Director, People and Economy, which requested the identification of a scrutiny topic for the Health Policy and Performance Board to examine during 2016-17.

In order to assist with the identification of topics, the *Topic Selection Checklist* was attached at Appendix 1 of the report. Members favoured a topic around the carers, although prevention was also suggested.

RESOLVED: That the Board agrees that the Scrutiny Topic to be examined during 2016-17 is carers; and that the associated topic brief be developed and agreed at the next meeting of the Board.

#### HEA32 HALTON OPEN ACTIVITY REPORT

The Board received a report from the Director of Adult Services which informed them of the work of the Halton Older People's Empowerment Network (OPEN) in the Borough.

The Chairman welcomed Richard Ashworth – the Vice Chairman and acting Chairman of Halton OPEN (Older People's Empowerment Network) and Karen Kenny – Age UK Mid Mersey, who presented the work of Halton OPEN to the Board.

It was noted that since its establishment in 2002 its membership had grown to over one thousand people. Further, Halton OPEN was now supported by a part time development officer who was employed by Age UK Mid Mersey. Members were advised that their aim for 2016 would be to continue to engage with their members and develop relationships with the Local Authority and Health establishments to the benefit and needs of older people in the Borough.

The Commissioning Manager for Older People then continued and presented to Members the results of two surveys carried out by Halton OPEN to gain the views of local older people. One was carried out in Widnes and one in Runcorn and 108 people in total completed the survey. The main concerns for older people were identified as financial worries; loneliness and isolation; community transport; and loss of independence. Also identified from the surveys were the services that could be improved upon and which services were the most important and had the biggest impact on the lives of older people.

Members discussed the difficulties identified above and thanked Halton OPEN for their information gathering which would be useful for the Board. It was noted that the exercise would be repeated next year with the aim to increase the number of respondents. The Board was

advised that two newsletters had been produced by Halton OPEN last year, which would be sent to Members for information. Members also requested to see the survey questions.

RESOLVED: That the Board notes the report.

HEA33 ADDITIONAL PAYMENTS FOR ACCOMMODATION - TOP UPS

The Board received a report from the Director of Adult Social Services which outlined the circumstances around 'Additional Payments' (Top-Ups) made by people who choose to pay extra for an enhancement to their home accommodation.

It was noted that such additional payments could be made by individuals whose care home costs were partially or totally supported by the Council, or who were self-funders with Halton arranging their social care.

Members were referred to the *The Care Act – Additional Payments for Accommodation in Residential Care – Policy, Procedure and Practice 2015-17* document; which was appended to the report.

RESOLVED: That the Board agrees the contents of the report.

HEA34 PERFORMANCE MONITORING REPORT - Q2 2015-16

The Board received the Performance Management Reports for quarter 2 of 2015-16.

It was noted that the report introduced, through the submission of a structured thematic performance report, the progress of key performance indicators, milestones and targets relating to Health in quarter 2 of 2015-16. This included a description of factors which were affecting the service.

Members were referred to Appendix 1 of the report which contained a progress update concerning the implementation of all Directorate high-risk mitigation measures that were relevant to the remit of this Board.

RESOLVED: That the quarter 2 priority based performance management reports be received.

*Meeting ended at 7.35 p.m.*

**SAFER POLICY AND PERFORMANCE BOARD**

*At a meeting of the Safer Policy and Performance Board on Tuesday, 19 January 2016 at the Council Chamber, Runcorn Town Hall*

Present: Councillors Thompson (Chairman), Lea (Vice-Chairman), M. Bradshaw, Edge, J. Gerrard, Nolan, Sinnott and Zygadlo

Apologies for Absence: Councillor Gilligan, V. Hill and M. Lloyd Jones

Absence declared on Council business: None

Officers present: J. Unsworth, M. Andrews, C. Patino, P. Kenny, G. Ferguson and S. Shepherd

Also in attendance: Councillors McDermott and D. Cargill. Also 4 members of the public

**ITEM DEALT WITH  
UNDER DUTIES  
EXERCISABLE BY THE BOARD**

	<i>Action</i>
SAF32 MINUTES	
<p>The Minutes of the meeting held on 10<sup>th</sup> November 2015, having been circulated were taken as read and signed as a correct record. Arising from a previous meeting, the Chairman announced that on behalf of the Board, Mr Twigg MP had written to Jane Ellison, MP (Parliamentary Under Secretary of State for Public Health), regarding food standards. The Chairman read out the reply from Ms Ellison.</p>	
SAF33 PUBLIC QUESTION TIME	
<p>It was confirmed that two public questions had been received and would be submitted and addressed as part of Minute No 38.</p>	
SAF34 OPERATION TREACLE - BONFIRE INITIATIVE	
<p>The Board received an update on the annual work of the Safer Halton Partnership during the period of Halloween and Bonfire Night. The overall aim of the multi-agency action plans was to reduce the impact of these events on the residents of Halton. Each of the plans for each night was</p>	

different as there were individual issues that needed to be addressed from a Widnes and Runcorn perspective. The Board was advised on a number of initiatives which had been carried out by the Fire Service, Police, Trading Standards, the Youth Service, the bus companies, Halton Housing Trust and various Council departments which saw a reduction in the number of incidents of criminal damage in the Borough compared to previous years.

On behalf of the Board, the Chairman, congratulated all those involved in Operation Treacle for their significant work and the success they had achieved in 2015.

RESOLVED: That the presentation be received.

SAF35 INTEGRATED OFFENDER MANAGEMENT SCHEME (NAVIGATE)

The Board received a presentation on the work of the Integrated Offender Management (IOM) Team from PC Burdekin. The IOM was an overarching framework for bringing together agencies in local areas to prioritise interventions with offenders who caused crime in their locality. PC Burdekin outlined the role of the Prolific Offender Team which dealt with 49 offenders throughout Halton. Prolific offenders were usually heroin/crack users who regularly committed crimes to fund their drug habit.

The Team consisted of representatives from the Police and Probation Service assisted by Drug Services as and when necessary. The role of the Team was to prevent prolific offenders from re-offending by assisting them or ensuring they were swiftly returned to prison if they were not prepared to change.

RESOLVED: That the presentation be received and noted.

SAF36 SCRUTINY REVIEW - NOVEL PSYCHOACTIVE SUBSTANCES

The Board considered a report of the Strategic Director, Community and Resources, which presented a draft final report of the findings of the Scrutiny Group formed to review the current and emerging issues around the use of Novel Psychoactive Substances, also known as "legal highs", across the Borough and on a wider, national scale. The report contained a number of recommendations from the Topic Team with regard to:-



- Usage and prevalence enforcement options;
- Schools and Young People;
- Activity and Action across the wider community and region; and
- National Agenda.

RESOLVED: That

- 1) the report be approved and the findings noted; and
- 2) the Board agree to monitor issues around the topic over the course of the municipal calendar.

#### SAF37 RISK AND EMERGENCY PLANNING

The Board considered a report of the Strategic Director, Community and Resources, which provided an outline on the work undertaken by the Risk and Emergency Planning Team. Members were advised on the structure of Emergency Planning, the key duties and responsibilities of the Team, such as control of major accident hazards and incidents in Halton during 2015.

RESOLVED: That the report be noted.

#### SAF38 PETITION CONCERNING ANTI-SOCIAL BEHAVIOUR AT MULTI USE GAMES AREA (MUGA) AT ROYAL AVENUE

The Board considered a report of the Strategic Director, Community and Resources, which advised that a 50 signature petition had been received requesting the installation of security gates and to lock the football pitch each night, as it did in other parks, at the multi use games area (MUGA) at Royal Avenue, Widnes. The petition expressed concern that the area had been the centre of anti-social behaviour at night.

It was reported that some of the Council's formal parks and two of its cemeteries were locked at night but MUGAs were not. They were designed to be accessible and not have gates. Locking of parks and cemeteries was carried out by a security contractor and incurred a significant cost. It was reported that the Open Space Service did not have the means to pay for the installation of gates and the on-going locking of the facility.

In addition, Members were advised that there had been no reports of anti-social behaviour throughout the month of December in the area of the MUGA and for a distance of 200 metres around it. The last report relating to

the MUGA was on the 24<sup>th</sup> April 2015. In the period prior to July 2015, there had been enhanced police patrols in the area, additional CCTV cameras installed (at Queens Avenue and at a nearby Youth Centre) and community meetings. The area was currently not an Anti-Social Behaviour priority area.

In accordance with Standing Order No. 34 (9), a public question had been submitted to the Board. On behalf of the petitioners, Councillor McDermott addressed the Board and read the following public question:-

**Question – Janet McNulty**

What actions are you going to put in place to prevent anti-social behaviour on, and in the vicinity of Derwent Road/Royal Avenue football pitch at night, that would ensure the health, safety and peace of the residents, and in doing so address the concerns of the petitioners who live in the area surrounding the pitch?

**Response**

In response Mr Andrews advised the Board that:

- there had been an increase in Police patrols in the area;
- a partnership task vehicle had been employed at various ‘hot spots’;
- Young Addaction had visited the area;
- residents meetings had been held and further meetings could be arranged;
- he had contacted the Council’s licensing department to discuss the nearby Social Club and premises which sold alcohol;
- Halton Housing Trust had issued 11 acceptable behaviour contracts with residents;
- Environmental Services had agreed to carry out a clean-up of the area near the MUGA; and
- Steps were being taken to facilitate residents to report incidents of anti-social behaviour.

Ms McNulty submitted the following supplementary public question; “residents had heard all of this before, had the Board received her letter in support of the petition?”

Mr Andrews advised that the Board had received Ms McNulty’s supporting letter and also an email of support from Ms Davies and letters from Mr Twigg, Member of Parliament and David Parr, Chief Executive. He also

reported that following residents meetings held in 2015 the following actions had been undertaken:

- 21 youths had been spoken to;
- the Social Club had installed CCTV equipment and work had been carried out with nearby premises selling alcohol;
- further residents meetings would be arranged with Officers, other agencies and local Councillors; and
- consideration would be given to increase Police patrols in the area.

On behalf of residents Councillor McDermott expressed concern that following residents meetings held in April and June 2015, certain assurances were given which did not appear to have worked. He was also concerned that, although it was clear there were problems in the MUGA area, it had not retained its status as an anti-social behaviour area.

Arising from the discussion Members agreed the following:

- the Planning Department would be contacted to enquire what enforcement action could be taken with regard to the Rossi building;
- an environmental clean-up would take place at the MUGA and surrounding area;
- a Task Group would be re-instated involving local partner agencies, local Councillors and residents to produce sustained outcomes for residents in this area; and
- consideration be given to the use of Locality Area Forum funds towards the introduction of a lockable fence around the MUGA.

RESOLVED: That

1) the Multi Use Games Area should not be locked for the following reasons:-

- It is there to provide some space for young people to socialise;
- The Council does not have the resources to lock the MUGA;
- The practicalities of locking and unlocking the MUGA can't be easily managed. Also it is not designed to be locked.
- We have had no reports of Anti-Social Behaviour in recent months;

- Locking would prevent use for young people who wanted to use them for the purposes they were put up.
- 2) a Task Group would be re-instated involving local partner agencies, local Councillors and residents to produce sustained outcomes for residents in this area; and
  - 3) an update report be brought back to a future meeting of the Board.

SAF39 PERFORMANCE MONITORING REPORTS - QUARTER 2  
2015-16

The Board considered a report of the Strategic Director, Community and Resources which presented the progress of key performance indicators, milestones and targets relating to Safer Halton in Quarter 2 of 2015/16. Appendix 1 to the report contained a progress update regarding the implementation of all Directorate high-risk mitigation measures that were relevant to the remit of the Board.

RESOLVED: That the report and comments raised be noted.

*Meeting ended at 8.30 p.m.*

**ENVIRONMENT AND URBAN RENEWAL POLICY AND PERFORMANCE BOARD**

*At a meeting of the Environment and Urban Renewal Policy and Performance Board on Wednesday, 13 January 2016 at the Council Chamber, Runcorn Town Hall*

Present: Councillors Woolfall (Chair), Fry (Vice-Chairman), P. Hignett, V. Hill, C. Loftus, MacManus, Morley, Sinnott, G. Stockton, Wall and Zygadllo

Apologies for Absence: None

Absence declared on Council business: None

Officers present: M. Noone, G. Ferguson, I. Jones, S. Rimmer and A. Cross

Also in attendance: None

**ITEM DEALT WITH  
UNDER DUTIES  
EXERCISABLE BY THE BOARD**

*Action*

EUR32 MINUTES

The minutes of the meeting held on 25<sup>th</sup> November 2015, having been circulated, were signed as a correct record.

EUR33 PUBLIC QUESTION TIME

It was confirmed that no public questions had been received.

EUR34 EXECUTIVE BOARD MINUTES

The Board considered the Minutes of the meetings of the Executive Board relevant to the Environment and Urban Renewal Policy and Performance Board.

RESOLVED: That the Minutes be received.

EUR35 SSP MINUTES

The Board received the draft Minutes relating to the Environment and Regeneration Specialist Strategic Partnership from 19<sup>th</sup> May 2015.

RESOLVED: That the Minutes be received.

EUR36 PERFORMANCE MANAGEMENT REPORTS FOR QUARTER 2 OF 2015/16

The Board received a report of the Strategic Director, Community and Resources, which detailed the second quarter performance management report for 2015/16 on progress against service objectives/milestones and performance targets and provided information relating to key developments and emerging issues that had arisen in relation to:-

- Development and Investment Services;
- Highways and Transportation, Logistics and Development Services;
- Waste and Environmental Improvement and Open Space Services; and
- Housing Strategy.

RESOLVED: That the second quarter management report be noted.

EUR37 OBJECTIONS TO PROPOSED WAITING RESTRICTIONS, NAUGHTON ROAD, WIDNES

The Board considered a report of the Strategic Director, Community and Resources, which advised on objections that had been received following public consultation on a proposed Traffic Regulation Order to introduce "At Any Time" waiting restrictions on part of Naughton Road, Widnes. In August 2015, the intention to introduce "At Any Time" waiting restrictions on part of Naughton Road, Widnes was advertised. This was in response to a request from a Ward Councillor on behalf of adjacent residents. The residents' complaints concerned obstructive parking close to the junction of Naughton Road with Cameron Road.

Consequently, two objections had been received, details of which were outlined in the report, together with officers' responses. The main issue in Naughton Road related to parking outside the residents' houses, particularly when there were matches at the Stadium. Members were advised that residents' had now advised that they no longer wanted the restrictions as the restrictions would apply to them, even when there was no match at the Stadium. Therefore, it was recommended that the Board should not support the original proposal.

RESOLVED: That this Board does not support the proposal to introduce an Order to implement waiting restrictions on Naughton Road, Widnes, as set out in Appendix B, on the grounds of the objections received, and that the report be submitted to the Executive Board for its consideration.

EUR38 OBJECTIONS TO PROPOSED WAITING RESTRICTIONS, HALE VILLAGE

The Board considered a report of the Strategic Director, Community and Resources, which advised on an objection which had been received following public consultation on a proposed Traffic Regulation Order to introduce various waiting restrictions on sections of various roads in Hale Village. In August 2015, after public consultation with residents, the Parish Council and Ward Councillor, limited waiting restrictions were introduced on parts of Ireland Road and Hesketh Road in Hale Village adjacent to Hale C of E Primary School. The waiting restrictions were introduced to address parking obstruction issues near to the School gate at school times and also through the school working day. All properties fronting the proposed restrictions received a notice letter individually hand delivered, notices were posted on site and also advertised in the local paper. During the consultation period, no objections were received.

The Board was advised that the requisite yellow lines were unfortunately applied incorrectly, extending several metres further north along both sides of Hesketh Road than should have been the case. As a result, complaints were received from residents who fronted the area where yellow lines were installed incorrectly and who had not been consulted on the original proposals as they would not have been affected. Following a site meeting with affected residents and discussions with the Ward Councillor, it was agreed that apart from removing the erroneously installed lines, consultation would take place on minor alterations to the extent of the recently placed waiting restrictions adjacent to 21 Hesketh Road and also on the introduction of junction protection restrictions on the Wellington Gate/Hesketh Road junction.

It was reported that during the subsequent consultation process, an objection was received from a household near to the entrance of Hale C of E Primary School off Hesketh Road, objecting to both the existing waiting restrictions and the proposed revisions and requesting all waiting restrictions be removed from the area.

Details of the objection and officers' responses were outlined in the report. Members were advised that the main issue related to parking, particularly at school times and the original request came from the Parish Council a resident of Hesketh Road. The problem would continue to exist without any restrictions. As the proposed restrictions only applied during the working day, to deal with the original complaints and minimise the inconvenience for residents, it was therefore recommended that the objection be overruled.

RESOLVED: That this Board supports the proposal to introduce Orders to implement revised waiting restrictions on various roads in Hale Village as set out in Appendix B and that the report be submitted to the Executive Board for its consideration.

#### EUR39 HIGHWAYS ASSET MANAGEMENT PLAN

The Board considered a report of the Strategic Director, Community and Resources, which sought approval for the Policy, Strategy and Objectives of Chapters 1 to 4 of the Draft Highway Asset Management Plan. Approval of these Chapters would enable further development of the remaining Chapters which would cover the Operational Plan and Procedure.

Members were advised that a Highway Asset Management Plan (HAMP) was a guidance document used by the Council's Highways Service which identified current assets, developed a framework for Asset Management to enhance existing good practices and improve the management of the highway network and addressed maintenance challenges moving forward. Some of the potential benefits of adopting Asset Management practices were as follows:

- Formalised and documented standards and processes;
- Provided an informed response to budget pressures;
- Recorded assets and what condition they were in;
- Allowed an understanding how infrastructure had aged and the risks associated with it;
- Led to consistency of practices;
- Provided an audit trail;
- Assisted with managing public expectations; and
- Acknowledged that future spending requirements were not always the same as historical ones.

It was also noted that unless each local Highway Authority was actively committed to Asset Management and



other Highways Maintenance Efficiency Programme principles, then they could expect a cut in future funding of up to 15.5% by 2020/21, through the Incentive Element Funding Formula. This demonstrated the importance for the Council to develop and sustain its highway asset management capability.

RESOLVED: That

- 1) Chapters 1 to 4 inclusive of the Draft Highway Asset Management Plan (attached as Appendix 1) be endorsed;
- 2) the Board recommend, for approval, the adoption of Chapters 1 to 4 by the Executive Board; and
- 3) the remaining chapters of the HAMP be brought to this Board for its consideration at the appropriate time.

EUR40 JOINT WASTE LOCAL PLAN - MONITORING REPORT  
2014/15

The Board considered a copy of the Waste Local Plan (WLP) Monitoring Report for 2014/15, which was the second annual report prepared by the Merseyside Environmental Advisory Service (MEAS) on behalf of the six Liverpool City Region Councils. The Joint WLP for Merseyside and Halton was adopted by Halton, Knowsley, Liverpool, St. Helens and Wirral Councils (together with six partner councils), with effect from 18<sup>th</sup> July 2013. The WLP Plan Period was from 2013 to 2027 and formed part of Halton's adopted development plan.

Production of a Monitoring Report was a statutory requirement under Regulation 34 of the Town and Country Planning (Local Planning) (England) Regulations 2012, which required Local Authorities to publish a Monitoring Report on an at least annual basis.

The second Monitoring Report covered the 12 months period from 1<sup>st</sup> April 2014 to the end of the financial year 31<sup>st</sup> March 2015 and highlighted developments within the LCR and Halton. Due to some of the Merseyside local authorities' monitoring information not being available, it was difficult to take a City Region-wide judgement on overall performance. However, from a Halton perspective, Halton had performed well and continued to improve its Waste Management procedures.

RESOLVED: That the report be noted.

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*Meeting ended at 6.55 p.m.*

**CORPORATE POLICY AND PERFORMANCE BOARD**

*At a meeting of the Corporate Policy and Performance Board on Tuesday, 5 January 2016 in the Civic Suite, Town Hall, Runcorn*

Present: Councillors Gilligan (Chairman), Dennett, C. Gerrard, C. Loftus, N. Plumpton Walsh, Joe Roberts, Rowe and Wainwright

Apologies for Absence: Councillors A. Lowe and A. McInerney

Absence declared on Council business: None

Officers present: M. Reaney, I. Leivesley, C. Lawley, E. Dawson and J. Yates

Also in attendance: None

**ITEM DEALT WITH  
UNDER DUTIES  
EXERCISABLE BY THE BOARD**

	<i>Action</i>
CS27 MINUTES	
The Minutes from the meeting held on 20 October 2015 were taken as read and signed as a correct record.	
CS28 PUBLIC QUESTION TIME	
The Board was advised that no public questions had been received.	
CS29 EXECUTIVE BOARD MINUTES	
The Board was presented with the Minutes relating to the Corporate Services Portfolio which had been considered by the Executive Board since the last meeting of the Board.	
RESOLVED: That the minutes be noted.	
CS30 SSP MINUTES	
The Board considered the minutes of the Halton Strategic Partnership Board meeting held on 9 September 2015.	
RESOLVED: That the Board note the minutes.	

CS31 ENERGY UPDATE

The Board received a report of the Strategic Director, People and Economy, which provided an update on related activities aimed at reducing CO2 emissions within the Council and related external activities.

It was reported that since the Council's participation in the Local Authority Carbon Management Programme the Council had implemented a number of short to medium/long term actions to ensure that carbon emissions and costs were reduced. Overall the Council's CO2 emissions had significantly reduced from a baseline in 2006/7 of 26,338 tonnes of CO2 to 21,124 tonnes of CO2 in 2014/15. This represented a reduction of 5214 tonnes of CO2 over the period, approximately 20%.

The report outlined the activities completed and ongoing in the past 12 months which had contributed to the reduction.

RESOLVED: That the report be noted.

CS32 FEES & CHARGES REVIEW TOPIC GROUP

The Board was provided with a report of the Strategic Director, Community and Resources, which presented the work of the Fees and Charges Topic Group and made recommendations to Executive Board.

The Board was advised that analysis was undertaken of all fees and charges income generated during 2014/15 by each Department. Those areas generating income above the threshold of £100,000 were identified which provided a focus for the Topic Group's work.

A number of proposed changes to fees and charges were considered by the Group for implementation from 1 April 2016 in order to support development of the Council's 2016/17 budget. These included both increasing existing charges and implementing new charges, which it was agreed should be incorporated within the fees and charges to be recommended to Executive Board for 2016/17.

In addition, the Topic Group highlighted a number of areas of fees and charges to be explored further by officers.

RESOLVED: That

- 1) The work of the Fees and Charges Topic Group as set out in the report and appendices, be noted;
- 2) The Executive Board be asked consider the work of the Fees and Charges Topic Group as set out in the report and appendices; and
- 3) The Executive Board be asked to note the outcomes of the review as set out in Appendix 2, which will, where appropriate, be incorporated within the Council's proposed fees and charges for 2016/17, to be considered by Executive Board in March 2016, to support delivery of the Council's 2016/17 budget.

CS33 PERFORMANCE MONITORING QUARTER 2 2015/16

The Board received a report of the Strategic Director, Policy and Resources, which presented the Performance Monitoring Reports for Quarter 2 2015/16.

The reports related to the following functional areas which reported to the Board and detailed progress against service objectives and milestones, and performance targets and provided information relating to key developments and emerging issues that had arisen during the period:

- Finance;
- Human Resources and Organisational Development;
- ICT and Administrative Support;
- Legal and Democracy;
- Policy and Performance;
- Property Services; and
- Catering, Stadium and Registration Services.

RESOLVED: That the second quarter performance monitoring reports be received and noted.

CS34 STAFF SICKNESS MONITORING

The Board received a report from the Strategic Director, Community and Resources, which provided information on the number of working days lost in the first half of 2015/16. The report presented comparative data from 2013/14 and 2014/15. At the end of quarter 2, 2015/16, the average number of days per employee lost to sickness absence stood at 4.23 days which represented a

22% reduction on the same period in 2014/15, which was a positive trend.

The report highlighted the various reasons for sickness absence.

RESOLVED: That

- 1) The content of the report be noted; and
- 2) Managers be reminded of the need to proactively apply the Council's sickness policies and seek the support and guidance of the HR Service where necessary.

*Meeting ended at 7.15 p.m.*

**DEVELOPMENT CONTROL COMMITTEE**

*At a meeting of the Development Control Committee on Tuesday, 8 December 2015 at The Board Room - Municipal Building, Widnes*

Present: Councillors Nolan (Chairman), Morley (Vice-Chairman), J. Bradshaw, S. Hill, C. Plumpton Walsh, June Roberts, J. Stockton, Thompson, Wainwright, Woolfall and Zygadlo

Apologies for Absence: Councillors Cole and R. Hignett

Absence declared on Council business: None

Officers present: A. Jones, J. Tully, T. Gibbs, A. Plant, R. Cooper, J. Eaton, G. Henry and R. Wakefield

Also in attendance: 12 Members of the public

**ITEMS DEALT WITH  
UNDER DUTIES  
EXERCISABLE BY THE COMMITTEE**

**DEV16 MINUTES**

The Minutes of the meeting held on 5 October 2015, having been circulated, were taken as read and signed as a correct record.

**DEV17 PLANNING APPLICATIONS TO BE DETERMINED BY THE COMMITTEE**

The Committee considered the following applications for planning permission and, in accordance with its powers and duties, made the decisions described below.

**DEV18 - 13/00379/OUT - OUTLINE APPLICATION (WITH ALL MATTERS RESERVED) FOR RESIDENTIAL DEVELOPMENT OF UP TO 131 DWELLINGS ON LAND EAST OF DANS ROAD AND NORTH AND WEST OF BENNETTS LANE, GORSEY LANE, WIDNES, CHESHIRE**

The consultation procedure undertaken was outlined in the report together with background information in respect of the site.

*Action*

Members received the updates to the Committee report as presented in the update list on pages 2, 3 and 4 relating to: Policy clarification; the impact on the future business growth of the neighbouring site Emerald Kalama Chemicals Limited; and planning for risk and COMAH. Further they received the case officer's oral update which included information relating to two further representations the Council had received. One from the objector's Property Consultants and one from their Legal Advisors, in the form of letters, dated 4 December and 7 December respectively.

The Committee was addressed by David Nicolls, the Site Director at Emerald Kalama, who objected to the proposal. He stated that the neighbouring site to the proposal had been acquired by them in July this year for the purpose of expanding the business with a distribution warehouse. He said they hoped to double the tonnage of finished product in the coming years and were therefore committed to the growth of the business on the Widnes site. He argued that this residential proposal would constrain the future development of their site. He stated that the land was intended for employment use and Emerald Kalama would be using the land for this purpose only.

The agent, Caroline Chave, then addressed the Committee. She advised them that they had submitted an application 14 months ago which was held back due to objections from Innospec, as it was known then. Since then the applicant had worked extremely hard with planning officers before bringing the application back. She commented that during this 14 month period, Emerald Kalama had not made any contact with them regarding any proposals and that their objection today was a last minute reaction in an attempt to have her proposal refused. She also added that the proposal would go towards the housing need in Halton.

Further to Members' debate, they noted that a road safety condition was not included. In response, Officers advised that a condition relating to speed reduction measures would be added. After considering the updates, written representations and speakers representations, the Committee voted and agreed to approve the proposal.

**RESOLVED:** That the application be delegated to the Operational Director, in consultation with the Chairman or Vice Chairman, subject to referral to the Health and Safety Executive and if not called in be approved subject to the following conditions:



- a) The applicant entering into a Legal Agreement in relation to the payment of a commuted sum for offsite open space and affordable housing;
- b) Conditions relating to the following:
  1. Standard outline conditions for the submission of reserved matters applications x 3 conditions (BE1);
  2. Plans condition listing relevant drawings ie, site location / red edge (BE1 and TP17);
  3. Prior to commencement the submission of a reserved matters proposal which incorporates a full proposal for drainage of the site (BE1);
  4. Prior to commencement submission of levels (BE1);
  5. Prior to commencement submission of materials (BE1 and CS11);
  6. Prior to commencement submission of hard and soft landscaping (BE1);
  7. Prior to commencement submission of a construction / traffic management plan which would include wheel cleansing details (TP17);
  8. Avoidance of actively nesting birds (BE1);
  9. Prior to commencement details of on-site biodiversity action plan for measures to be incorporated in the scheme to encourage wildlife (GE21);
  10. Prior to commencement details of a landscape proposal and associated management plan to be submitted and approved (BE1, GE21);
  11. Prior to commencement details of boundary treatment (BE22);
  12. No development shall take place until a landscape management plan, including long term design objectives, management responsibilities and maintenance schedules for all landscaped areas (except privately owned domestic gardens) shall be submitted to and approved in writing by the local planning authority. The scheme shall include the following elements:
    - Detail extent and type of new planting (NB planting to be of native species);
    - Details of the on-site play space;
    - Details of maintenance regimes;
    - Details of any new habitat created on site;
    - Details of treatment of site boundaries; and
    - Details of management responsibilities.The landscape management plan shall be carried out as approved and any subsequent variations shall be agreed in writing by the local planning authority (BE1, PR16, CS2, CS19 and CS23).
  13. The future reserved matters proposal shall

- incorporate a provision for on-site play space (BE1);
14. The details of the development to be submitted pursuant to (condition requiring submission of details following the outline permission) shall not include the siting of any dwelling within the area shown hatched green on the submitted drawing;
  15. Details of off-site highway works to be submitted for approval, including speed reduction measures (BE1); and
- c) That if the Legal Agreement was not executed within a reasonable period of time, authority is delegated to the Operational Director – Policy, Planning and Transportation, in consultation with the Chairman or Vice Chairman, to refuse the application on the grounds that it failed to comply with UDP Policy S25 Planning Obligations.

DEV19 - 15/00325/FUL - PROPOSED DEVELOPMENT OF 95 NO. DWELLINGS WITH ASSOCIATED ACCESS ROADS AND LANDSCAPING ON SITE OF FORMER GRANGE NURSERY, INFANT AND JUNIOR SCHOOL, LATHAM AVENUE, RUNCORN, CHESHIRE

The consultation procedure undertaken was outlined in the report together with background information in respect of the site.

Since the publication of the agenda some clarification on a number of points raised by the Lead Local Flood Authority had been provided by the applicant and had been reviewed. The responses received were considered to be satisfactory and the suggested condition number 20 remained appropriate.

**RESOLVED:** That the application be approved subject to the following conditions:

1. Time limit – full permission;
2. Approved plans;
3. Implementation in accordance with proposed site levels (BE1);
4. Facing materials to be agreed (BE1 and BE2);
5. Submission of detailed soft landscaping scheme, implementation and subsequent maintenance (BE1);
6. Implementation of submitted hard landscape and boundaries layout and subsequent maintenance (BE1);
7. Protection of trees – construction phase (GE27);
8. Breeding birds protection (GE21);

9. Implementation of open space and subsequent maintenance (H3);
10. Hours of construction (BE1);
11. Removal of permitted development – all dwellings (BE1);
12. Implementation of construction management plan and site management plan (BE1);
13. Implementation of remediation method statement and submission of a completion report (PR14);
14. Provision and retention of parking for residential development (curtilage) (BE1);
15. Provision and retention of parking for residential development (not in curtilage) (BE1);
16. Implementation of cycle parking for apartments (BE1);
17. Reconstruction of highway at site access point (BE1);
18. Precise details of retaining walls to be submitted, subsequent implementation and maintenance thereafter (BE1);
19. Precise details of sustainable link to Stonehills Lane to be submitted, subsequent implementation and maintenance thereafter (BE1);
20. Submission of drainage strategy for approval and subsequent implementation (PR16); and
21. Implementation of bat mitigation measures as detailed in bat survey (GE21).

DEV20 - 15/00392/FUL - PROPOSED DEVELOPMENT COMPRISING 92 NO. ONE AND TWO BEDROOM APARTMENTS FOR THE OVER 55'S SPREAD OVER 2 NO. 6 STOREY BLOCKS AT TERRACE ROAD, WIDNES

The consultation procedure undertaken was outlined in the report together with background information in respect of the site.

Members were advised of a typographical error on page 50 of the Committee agenda where it referred to 'three individual blocks'. The scheme was in fact for 'two' individual blocks.

**RESOLVED:** That the application be approved subject to:

- a) The applicant entering into a Legal Agreement in relation to the payment of a commuted sum for improvements to the church and public realm in the adjacent conservation area, and for the provision of the footpath/cycleway to link up the Trans-Pennine Trail;

b) Conditions relating to the following:

1. Standard condition relating to timescale and duration of the permission;
2. Submission of materials (BE2);
3. Provision of recycling separation inside each apartment (BE1);
4. Access and parking/layout, cycle parking provision (BE1);
5. Trans-Pennine rail /Cycle Way provision (Tp12);
6. Site investigations and remediation required (PR14);
7. Environment Agency conditions (BE1);
8. Details of drainage (BE1);
9. Details of landscaping scheme (BE1);
10. Conditions specifying construction hours and hours of deliveries for building materials (BE1);
11. Construction traffic management plan and wheel wash facilities (BE1);
12. Requirement for an archaeological investigation (BE1);
13. Grampian off site highways condition (BE1);
14. Details of site levels (BE1);
15. Provision of bin storage and bin provision, bin store doors not to open onto footway (BE1);
16. Condition relating to final details of any work to the River Bank;
17. Condition relating to amended plans (BE1 and BE2);
18. Condition in relation to boundary treatment and pedestrian visibility (BE1 and BE2);
19. Condition relating to details of external lighting (PR4);
20. Condition for obscured glazing on the Terrace Road elevations;
21. Condition restricting the use specifically for the over 55's; and

- c) That if the Legal Agreement is not executed within a reasonable period of time authority is delegated to the Operational Director – Policy, Planning and Transportation, in consultation with the Chairman or Vice Chairman to refuse the application on the grounds that it failed to comply with UDP Policy S25 Planning Obligations.

DEV21 - 15/00423/FUL - PROPOSED ERECTION OF 2 NO. DETACHED DWELLINGS ON LAND TO NORTH WEST OF THE JUNCTION OF CORONERS LANE, PIT LANE, WIDNES

The consultation procedure undertaken was outlined in the report together with background information in respect of the site.

The Committee received revised drawings via the update list which showed:

- a) that proposed house number one was a sufficient distance from the existing dwelling to the rear, which satisfied the Council's interface guidance. Officers advised therefore that refusal condition number 3 on the report was no longer applicable and could be removed; and
- b) that access revisions had been made to both properties, it was considered unlikely that conditions would be needed that could be detrimental to highway safety. Officers advised that refusal condition number 4 on the report was no longer applicable and could be removed.

The Committee was addressed by Mr McDonnell, a local resident who spoke in support of the application. He lived in the next street and attended the public consultation event at the *Ring of Bells* Public House. He wished to record his support for the proposal.

Mr Michael Young then addressed the Committee, who was the agent of the applicant. He stated that the site had existing planning permission for two dwellings and he had been approached by the owner to design them. He advised Members that careful consideration had been given to the natural habitat of the area and the materials used. He commented that the designs were a modern interpretation of properties of the 1930's era. He commented that the public consultation event showed that 70% of residents agreed that the proposal would have a positive impact on the area.

Members debated the proposal taking the representations made into consideration and agreed a motion to approve the application subject to conditions.

**RESOLVED:** The determination of the application be delegated to the Operational Director – Policy, Planning and Transportation, in consultation with the Chairman or Vice-Chairman, with a view to granting the application subject to such conditions that may be considered necessary.

DEV22 - 15/00428/OUT - OUTLINE PLANNING APPLICATION WITH ALL MATTERS RESERVED EXCEPT FOR MEANS OF ACCESS FOR A B2/B8 DEVELOPMENT COMPRISING A MAXIMUM FLOORSPACE OF 43,321 SQM, INCLUDING ANCILLARY OFFICE SPACE/STALL FACILITIES WITH ASSOCIATED LOADING BAYS, HGV/CAR PARKING, LANDSCAPING, PEDESTRIAN/CYCLE CONNECTIONS AND ASSOCIATED INFRASTRUCTURE ON LAND AT EAST END OF NEWSTEAD ROAD BOUNDED TO THE NORTH BY DITTON BROOK AND TO THE SOUTH BY THE WEST COAST MAINLINE

The consultation procedure undertaken was outlined in the report together with background information in respect of the site.

The Committee was advised that the outstanding issues identified in the report were confirmed as follows:

- Drainage and flooding – the Environment Agency had confirmed that they raised no objection subject to additional conditions;
- The potential loss of a tree – the applicant had now agreed that this would either be retained or replaced through suitable replanting or compensation. It was considered that this could be secured by an additional condition;
- Knowsley Borough Council had now confirmed that they raised no objection in principle subject to a suitable Travel Plan condition; and
- Access to Hale Road/Ditton Bridge – an additional condition was advised to restrict access to pedestrian and cycle access only.

Officers advised that a phasing plan had now been provided by the applicant to allow the discharge of conditions and construction of the proposed development on a phased basis. Delegated authority was requested to allow officers to approve the application subject to appropriately worded conditions.

Members requested advice from the Council's archaeology advisor in relation to whether it was necessary to attach a condition for an archaeological watching brief. Officers advised this would be done and a condition would be attached if considered necessary.

**RESOLVED:** That the application be approved subject to conditions relating to the following:

1. Standard conditions relating to Outline Planning Permission (BE1);
2. Condition specifying plans/amended plans (BE1);
3. Requiring submission and agreement of reptile and bat activity surveys and compliance with reasonable avoidance/mitigation measures contained therein (GE21);
4. Requiring submission and agreement of a Construction Management Plan including vehicle access routes and construction car parking (BE1);
5. Materials condition, requiring the submission and approval of the materials to be used (BE2);
6. Landscaping condition, requiring the submission of both hard and soft landscaping (BE2);
7. Boundary treatments including retaining walls to be submitted and approved in writing (BE2);
8. Wheel cleansing facilities to be submitted and approved in writing (BE1);
9. Construction and delivery hours to be adhered to throughout the course of the development (BE1);
10. Vehicle access, parking and servicing to be constructed prior to occupation of properties/commencement of use (BE1);
11. Submission and agreement of finished floor and site levels (BE1);
12. Site investigation, including mitigation to be submitted and approved in writing (PR14);
13. Submission and agreement of remediation verification report prior to occupation (PR14);
14. Condition relating to identification of contamination previously not identified (PR14);
15. Condition restricting piling or other penetrative foundation design (PR15);
16. Submission and agreement of cycle parking (TP6);
17. Submission and agreement of detailed Travel Plan (TP16);
18. Conditions relating to tree protection during construction (BE1);
19. Submission and agreement of detailed lighting design (PR4);
20. Submission and agreement of biodiversity enhancement features including native wildlife friendly planting, bird nest boxes and insect house (BE1 and GE21);
21. Condition requiring installation of green walls to provide habitat for invertebrate species and planting scheme of native species of shrub, and grassland and wildflower mixes on the grassed areas, native shrub and grassland species (GE21);
22. Submission and agreement of treatment/removal of

- Japanese Knotweed and validation report;
23. Restricting external storage (E5);
  24. Requiring implementation of a scheme of pedestrian/cycle linkages through the site to Hale Road (TP6/7);
  25. Submission and agreement of a scheme to dispose of foul and surface water (PR15); and
  26. Access to Hale Road/Ditton Bridge – to restrict access to pedestrian and cycle access only.

DEV23 - 15/00520/P3JPA - PROPOSED CHANGE OF USE FROM OFFICE BUILDING (USE CLASS B1) TO 188 NO. APARTMENTS COMPRISING 77 NO. STUDIO APARTMENTS, 7 NO. ONE BED APARTMENTS AND 24 NO. TWO BED APARTMENTS AT CASTLE VIEW HOUSE, EAST LANE, RUNCORN, CHESHIRE

The consultation procedure undertaken was outlined in the report together with background information in respect of the site.

Members noted that as the proposal was permitted development, the principle of development was accepted and the only considerations relevant to the determination of this prior approval application were the considerations set out in the report on page 78.

It was reported that one additional representation had been received as summarised in the update list. In response to this it was noted that the first two issues were outside the considerations of this application but in terms of the highway impact, the Highway Officer had concluded that the impact of the proposed development would not be severe.

RESOLVED: That prior approval for the change of use from Class B1(a) offices to Class C3 (dwellinghouses) is not required.

*Meeting ended at 7.20 p.m.*



**DEVELOPMENT CONTROL COMMITTEE**

*At a meeting of the Development Control Committee on Monday, 11 January 2016 at Civic Suite, Town Hall, Runcorn*

Present: Councillors Nolan (Chairman), Morley (Vice-Chairman), J. Bradshaw, R. Hignett, S. Hill, C. Plumpton Walsh, June Roberts, Thompson, Woolfall and Zygadlo

Apologies for Absence: Councillors Cole, J. Stockton and Wainwright

Absence declared on Council business: None

Officers present: A. Jones, J. Tully, T. Gibbs, M. Noone, A. Plant, J. Eaton, I. Dignall and G. Henry

Also in attendance: Councillor Howard and 15 Members of the Public

**ITEMS DEALT WITH  
UNDER DUTIES  
EXERCISABLE BY THE COMMITTEE**

*Action*

DEV24 MINUTES

The Minutes of the meeting held on 8 December 2015, having been circulated, were taken as read and signed as a correct record.

DEV25 PLANNING APPLICATIONS TO BE DETERMINED BY THE COMMITTEE

The Committee considered the following applications for planning permission and, in accordance with its powers and duties, made the decisions described below.

- DEV26 - 12/00139/LBC - PROPOSED RENEWAL OF LISTED BUILDING CONSENT 04/01065/LBC FOR PROPOSED PART DEMOLITION, RESTORATION AND CONVERSION OF HALL AND OUTBUILDINGS INTO 22 NO. RESIDENTIAL UNITS AND ERECTION OF 9 NO. HOUSES (31 NO. RESIDENTIAL UNITS IN TOTAL) AT DARESBURY HALL, DARESBURY
- 12/00140/FUL - PROPOSED RENEWAL OF PLANNING PERMISSION 04/01064/FUL FOR PROPOSED PART DEMOLITION, RESTORATION AND CONVERSION OF HALL AND OUTBUILDINGS INTO 22 NO. RESIDENTIAL

UNITS AND ERECTION OF 9 NO. HOUSES (31 NO. RESIDENTIAL UNITS IN TOTAL) AT DARESBURY HALL, DARESBURY  
- 12/00141/FUL - PROPOSED ALTERATIONS TO MANAGERS HOUSE AND ERECTION OF NEW ASSOCIATED GARAGE BLOCK AT DARESBURY HALL, DARESBURY

The consultation procedure undertaken was outlined in the report together with background information in respect of the site.

These three applications were for the same sites, Daresbury Hall, so were considered by the Committee under a single report. Members agreed that the applications be approved subject to the conditions listed below.

RESOLVED: That delegated authority is given to the Operational Director – Planning, Policy and Transportation, in consultation with the Chairman or Vice Chairman to:

- a) approve the application, subject to conditions based on those listed below;
  - b) agree the recommended Section 106; and
  - c) notwithstanding that the application may be called in by the Secretary of State.
1. The development hereby permitted shall be begun before the expiration of three years from the date of this permission.

Reason:- In order to comply with Section 91 of the Town and Country Planning Act 1990.

2. Prior to the commencement of development, a sample, full detailed drawings and a detailed specification of the external finishing materials to be used in the construction of all new development (including hard surfaced areas), shall be submitted to and approved in writing by the Local Planning Authority.

Reason:- In the interests of visual amenity, and to comply with Policy BE2 of the Halton Unitary Development Plan.

3. Prior to the commencement of development, details of all drainage works shall be submitted to and approved in writing by the Local Planning Authority. Such details as are approved shall be implemented to

the satisfaction of the Local Planning Authority prior to the completion of development and shall be maintained at all times thereafter.

Reason:- To ensure adequate drainage provision and as the submitted application is deficient with respect to these details and to comply with Policy PR5 of the Halton Unitary Development Plan.

4. Prior to the commencement of development, full details of the location, height, design and illumination levels for any proposed external lighting and street lighting shall be submitted to and approved in writing by the Local Planning Authority.

Reason:- In order to ensure that these are designed to retain the rural character of the Green Belt and the setting of the Listed Building in accordance with Policies BE9 of the Halton Unitary Development Plan.

5. Prior to the commencement of development, an updated arboricultural report shall be submitted and approved in writing by the Local Planning Authority. This report should demonstrate full compliance with British Standard 5837 and include a full tree survey, a woodland management plan, a tree protection plan and a method statement to ensure the continued healthy existence of all trees shown to be retained on the approved plan.

Reason:-In order to avoid the damage to the trees on site, in the interests of visual amenity and in accordance with the provisions of Section 197 of the Town and Country Planning Act 1990.

6. Prior to the commencement of development, details of the treatment of all site boundaries shall be submitted to and approved in writing by the Local Planning Authority. The treatments so approved shall then be provided in full prior to the occupation of the dwellings and apartments; and shall thereafter be retained to the satisfaction of the Local Planning Authority.

Reason:- In order to secure the satisfactory development of the site in the interests of visual amenity, and to comply with Policy BE2 of the Halton Local Plan.

7. Prior to the commencement of development, details

of the new entrance gate piers shall be submitted to and agreed in writing with the Local Planning Authority.

Reason:- In the interests of visual amenity and to protect the historical and architectural character of the Listed Building and its grounds and to comply with Policy BE10 of the Halton Unitary Development Plan.

8. Prior to the commencement of development, a sample and full detailed drawings and a detailed specification of the external finishing materials to be used in the repair, alteration and extension of the existing buildings that are to be retained, shall be submitted to and approved in writing by the Local Planning Authority.

Reason:- In the interests of visual amenity, and to comply with Policy BE2 of the Halton Local Plan.

9. Prior to the commencement of the development hereby approved details of wheel cleansing facilities for heavy commercial and site vehicles shall be submitted for the approval of the Local Planning Authority. Such details as are approved shall be implemented, maintained and used throughout the construction period of the development.

Reason:- To ensure that satisfactory measures are in force so as to alleviate any impact dust and dirt may have on the local environment, and to comply with Policy BE1 of the Halton Unitary Development Plan.

10. Prior to commencement of development, the visibility splays shown on plan 4166/S/L/1 shall be provided. The approved details shall be maintained at all times to the satisfaction of the Local Planning Authority.

Reason:- In the interest of highway safety and to comply with Policies BE1 and TP17 of the Halton Unitary Development Plan.

11. Prior to the commencement of development, details of the provisions made for barn owls, shall be submitted, together with details of the timing of the works to the satisfaction of the Local Planning Authority.

Reason:- In order not to deter the roosting of barn owls, a species protected by the Wildlife and

Countryside Act 1981 and to comply with Policy GE21 of the Halton Unitary Development Plan.

12. No work on site (including the pre-construction delivery of equipment or materials) shall commence until the Local Planning Authority has been notified in writing of the proposed date of commencement and has confirmed that the protective fencing around the trees has been erected to its satisfaction.

Reason:- In order to avoid the damage to the trees on site, in the interests of visual amenity and in accordance with the provisions of Section 197 of the Town and Country Planning Act 1990.

13. No development shall take place until the applicant, or his agent or successors in title, has secured the implementation of a programme of archaeological work in accordance with a written scheme of investigation which has been submitted by the applicant and approved by the planning authority.

Reason:- To ensure the proper investigation of the site due to its historic importance and to comply with Policy BE6 of the Halton Unitary Development Plan.

14. No development shall take place until full details of a scheme and programme for the restoration of the pond within the site, including details of the timing of the works, have been submitted to and approved in writing by the Local Planning Authority.

Reason:- In the interests of enhancing the habitat and the amenity value of the pond and to comply with Policy BE1 and BE2 of the Halton Unitary Development Plan.

15. Before any site works commence, robust temporary fencing shall be erected to adequately protect all existing trees shown to be retained. The location and specification of this fencing shall be in accordance with British Standard 5837 "Trees in relation to construction".

Reason:- In order to avoid damage to the trees on the site, in the interests of visual amenity and in accordance with the provisions of Section 197 of the Town and Country Planning Act 1990.

16. All roadways within the site shall be to the width and

in the location as shown on the approved plans. There shall be no alterations to the existing roads, including re-surfacing, until full details of the proposed hard surface and construction specification have been submitted to and approved in writing by the Local Planning Authority.

Reason:- In the interests of visual amenity and in accordance with the Council's, duty under Section 197 of the Town and Country Planning Act 1990 and in accordance with Policy BE1 of the Halton Unitary Development Plan as the construction and alteration of roadways is likely to have an adverse impact on the trees on the site unless adequately controlled.

17. Within the protective zones surrounding each tree, as defined by the fencing, there shall be no raising or lowering of levels, no storage of soil, debris or building materials, no installation of underground services, kerbing, or any kind of hard surfacing, no passage of vehicles or any other sort of site activity without prior consultation with the Council's Tree Officer.

Reason:- In order to avoid damage to the trees on the site, in the interests of visual amenity and in accordance with the provisions of Section 197 of the Town and Country Planning Act 1990.

18. Any tree that suffers serious injury during the period of construction, or dies within three years of completion of the development, shall be felled and replaced with a tree (or trees) of suitable size and species, to the satisfaction of the Local Planning Authority in the first available planting season thereafter.

Reason:- To ensure the satisfactory landscaping of the site in the interests of visual amenity and in accordance with the provisions of Section 197 of the Town and Country Planning Act 1990.

19. Where it is necessary to install underground services in proximity to retained trees and the routes are clearly shown on the approved plans, the work shall be carried out strictly in accordance with NJUG (National Joint Utilities Group) Guidelines for the planning, installation and maintenance of utility apparatus in proximity to trees.

Reason:- In order to avoid damage to the trees on the site, in the interests of visual amenity and in accordance with the provisions of Section 197 of the Town and Country Planning Act 1990.

20. Where it is necessary to construct hard surfacing such as paths or driveways in proximity to retained trees and these are clearly shown on the approved plans, the work shall be carried out in accordance with Arboricultural Practice Note 12 'Through the trees to development' and supervised on site by a qualified arboriculturalist.

Reason:- In order to avoid damage to the trees on the site, in the interests of visual amenity and in accordance with the provisions of Section 197 of the Town and Country Planning Act 1990.

21. Prior to the occupation of the premises hereby approved the vehicle access, service and parking areas shall be laid out and surfaced to the satisfaction of the Local Planning Authority in accordance with the approved plans, and shall be retained at all times thereafter within the curtilage of the site for use exclusively in connection with the development hereby approved.

Reason:- To ensure the satisfactory development of the site in the interests of highway safety, and to comply with Policy BE1 of the Halton Unitary Development Plan.

22. Notwithstanding the provisions of the Town and Country Planning General Permitted Development Order 1995 (or any order revoking and re-enacting that order) no enlargement of a dwelling-house nor the provision of any building or enclosure within the curtilage of the dwelling-house, as permitted by Classes A, B, C, D, E, G and H of Part 1 of Schedule 2 of that Order shall be allowed without the prior written consent of the Local Planning Authority.

Reason:- In order that the Local Planning Authority may exercise control over any proposed future extensions or the provision of any buildings or enclosures in the interests of residential amenity as the exercise of permitted development rights is likely to reduce private amenity space below the standard normally considered acceptable by the Local Planning Authority, and to comply with Policy BE1

and BE10 of the Halton Unitary Development Plan.

23. Notwithstanding the provisions of the Town and Country Planning General Permitted Development Order 1995 (or any order revoking and re-enacting that order) no hard surfacing other than that hereby approved, or the erection or construction of a gate, fence, wall or other means of enclosure, as permitted by Class F of Part 1 of Schedule 2 of that Order shall be allowed forward of a dwelling-house fronting a highway without the prior written consent of the Local Planning Authority.

Reason:- In order that the Local Planning Authority may exercise control over any proposed future hard surfaced areas, or the erection or construction of a gate, fence, wall or other means of enclosure forward of a dwelling fronting a highway, which would otherwise constitute permitted development in the interests of visual amenity, and to comply with Policy BE1 and BE10 of the Halton Unitary Development Plan.

24. The roof finish of all new development shall be natural slate and lead unless otherwise agreed in writing with the Local Planning Authority.

Reason:- In the interests of visual amenity and to reflect the character of Daresbury Hall and to comply with Policy BE10 of the Halton Unitary Development Plan.

25. Rainwater goods on all new development shall be cast metal unless otherwise agreed in writing with the Local Planning Authority.

Reason:- In the interests of visual amenity and to reflect the character of Daresbury Hall and to comply with Policy BE10 of the Halton Unitary Development Plan.

26. Windows on all new development shall be timber, paint finish and set back from the face of the outer wall by a minimum of 100mm.

Reason:- In the interests of visual amenity and to reflect the character of Daresbury Hall and to comply with Policy BE10 of the Halton Unitary Development Plan.



27. Stone dressings in all new development are to be natural and not artificial or reconstructed stone.

Reason:- In the interests of visual amenity and to reflect the character of Daresbury Hall and to comply with policy BE10 of the Halton Unitary Development Plan.

28. The cobbled surface to the stable courtyard is to be retained and reinstated in accordance with an approved plan and specification.

Reason:- In the interests of visual amenity and to protect the setting of the Listed Buildings and retain the historical character of the stables and to comply with Policy BE10 of the Halton Unitary Development Plan.

29. The works shall be carried out in accordance with the bat survey submitted unless otherwise agreed in writing by the Local Planning Authority.

Reason: To ensure no damage to wildlife and to comply with Policy GE21 of the Halton Unitary Development Plan.

DEV27 - 15/00443/FUL - PROPOSED CHANGE OF USE FROM COMMERCIAL (USE CLASS A1) TO 10 NO. BEDROOM HOUSE IN MULTIPLE OCCUPATION (HMO) INCLUDING INTERNAL ALTERATIONS, AMENDMENTS TO EXTERNAL ELEVATIONS AND TWO STOREY REAR EXTENSION AT 67 MAIN STREET, RUNCORN

The consultation procedure undertaken was outlined in the report together with background information in respect of the site.

The Committee was addressed by Mr Pugh, the applicant, who explained the site's planning history and background to his decision to apply for a scheme to convert the building to a House in Multiple Occupation (HMO). He advised of the plans to bring this dilapidated building back into use which included rewiring; insulation; replacement roof and sash windows and dampproofing. He further advised that each of the 10 rooms would have en-suite bathroom facilities and residents would have access to two large kitchens. He also advised Members that there would be double the requirement of parking spaces and that the building would be aimed at young professionals and managed by an agent who would ensure the suitability of

future tenants. He requested the approval of his application; a scheme which would restore this historical building in the conservation area to the benefit of the Village.

Members were then addressed by Councillor Howard, who was one of three local Ward Councillors for Halton Castle; who opposed the application. He explained that Councillor E Cargill was currently Mayor so unable to make any representations to the Committee, so he spoke on behalf of Councillor Cole and local residents. Councillor Howard commented that this type of housing was not needed in the area and made reference to the three applications providing similar accommodation that had recently been granted planning permission; East Lane House, Castle View House and Grosvenor House, all of which were very close to Halton village. He argued that 'young professionals' did not live in bedsits as the applicant had stated and that the development would cause further congestion for the Village due to the narrowness of the road. He questioned the refusal of a previous application made due to access issues and how this one differed. He added that this building was right in the centre of the Village and added character and quality to Halton Village. He requested that the unauthorised work already carried out be reversed and that the application be refused.

Officers advised the Committee that amended plans had now been received securing the alterations and corrections referred to through the report. Members were advised that the report identified the garden of the property being designated as within a primarily residential area on the Proposals Map. As such the report should make reference to UDP Policy H8 for non-dwelling house uses. It was advised that the tests within that Policy were the same as already addressed through the report and the proposals were considered compliant with that Policy. It was stated that whilst such higher density housing had raised concerns amongst a significant number of local residents with respect to the nature of the use and potential issues including noise, disturbance and anti-social behaviour, the character of the area and an over concentration of such uses in the area; Officers advised that these arguments were addressed in more detail through the report and that they did not consider that refusal of planning permission could be justified on these grounds. They advised that the building was considered capable of providing the accommodation for a 10 bed HMO in accordance with the Council's HMO room size standards and that this HMO development would need to be licensed by the Council's Environmental Health Officer, which allowed for certain controls such as minimum

standards of accommodation, facilities provision and fire safety.

It was also noted that the Council's Highway Engineers confirmed they raised no objections to the proposal.

Members requested clarity on the parking provision and turning space within the car park and were advised that the applicant had decided to allow for eight parking spaces despite Highway's Officer advice being a requirement for only four for a scheme of this size. The layout of the car park and turning provision was presented on the plans. They also requested clarity over a previous refusal for the site relating to access and the difference with this one. Officers advised that the report and Officer advice was based on the current application and that measures for securing parking provision, access provisions and sightline positioning would form part of the recommended condition number 7 for this application. It was also noted that parking restrictions were already in place in front and opposite the site entrance so that visibility to the entrance of the site would be maintained.

After taking into consideration the Officer's report and updates, and hearing the representations made, the Committee agreed that there were no grounds for refusal and voted to approve the application.

RESOLVED: That the application be approved subject to the conditions mentioned below:

1. Standard 3 year permission (BE1);
2. Condition specifying plans/amended plans (BE1);
3. Materials condition, requiring the submission and approval of the materials to be used (BE2);
4. Landscaping condition, requiring the submission of both hard and soft landscaping to include tree planting (BE2);
5. Boundary treatments including retaining walls to be submitted and approved in writing (BE2);
6. Construction and delivery hours to be adhered to throughout the course of the development (BE1);
7. Vehicle access, parking and servicing to be constructed prior to occupation of properties/commencement of use (BE1);
8. Conditions relating to the agreement and implementation of bin and cycle parking provision (BE1/TP6);
9. Conditions relating to tree protection during

- construction (BE1); and  
10. Specifying approved TPO tree works (BE1).

*Councillor R Hignett declared a Disclosable Other Interest in the following item as he was an Executive Board Member and the sale of the land for this development was discussed at a recent Board meeting.*

DEV28 - 15/00493/FUL - PROPOSED DEVELOPMENT OF 42 NO. DWELLINGS (21 NO. HOUSES AND 21 NO. APARTMENTS) WITH ASSOCIATED CAR PARKING, GARDENS, ACCESS ROADS AND LANDSCAPING ON LAND BOUNDED BY GRANGEWAY, PINE ROAD AND THORN ROAD, RUNCORN

The consultation procedure undertaken was outlined in the report together with background information in respect of the site.

Officers reported that two further representations had been received since the publication of the report which raised issues that were already dealt with in the report. Further to objections relating to manoeuvrability on and off driveways on Pine Road, Members were advised that the width of the footway had been increased from 2m to 3m to allow additional space behind the proposed driveways to allow entering and exiting. Further, it was not considered that the development would look out of character as there was already a mix of one, two and three storey properties close by.

The Committee was addressed by Rosemarie Light who advised that although she was not objecting to the properties themselves, she and other residents had concerns over the narrowness of Pine Road and the increase in parked cars that the development would bring. She also stated that with the present width of the Road, reversing a car would be difficult and unsafe. She argued that existing tenants as well as the new tenants would suffer due to the lack of parking provision and requested that the plans be looked at to improve this and make the roads safer. She also disagreed with the advice in the report and commented that the three storey layout of the properties looked out of context in the area.

Ben Smith, the Architect for Halton Housing Trust (HHT) then addressed the Committee outlining the application. He stated that the application would benefit local housing needs and the economy. It would meet the requirement for affordable accommodation offering 1, 2 and

3 bedroomed homes and they would be owned and managed by HHT. He pointed out that the application raised no objections from statutory consultees and met planning policies. He referred to the objections regarding loss of open space but commented that the land was underused as it was surrounded by roads on all sides so therefore of limited amenity value. He added that a number of alterations were made to the plans following the public consultation and requested the Committee to approve the application.

Some Members stated their disappointment on the loss of the greenspace with this application even though it was considered to have a low amenity value. They also requested clarity over the parking provision; this was confirmed as meeting the required parking provision needs for a development of this size. Taking all matters into consideration the application was voted upon and the majority agreed to approve the application. Councillors Thompson, C Plumpton Walsh and J Bradshaw wished to record their objections to the application.

RESOLVED: That planning permission is approved subject to conditions (below) and the securing of a commuted sum for Greenspace enhancements in the locality through the land transaction.

1. Time limit – full permission;
2. Approved plans;
3. Submission of proposed site levels (BE1);
4. Facing materials to be agreed (BE1 and BE2);
5. Submission of detailed soft landscaping scheme, implementation and subsequent maintenance (BE1);
6. Implementation of submitted hard landscape and boundaries layout and subsequent maintenance (H3);
7. Breeding birds protection (GE21);
8. Submission of managed green space scheme, implementation and subsequent maintenance (H3);
9. Hours of construction (BE1);
10. Removal of permitted development – all dwellings (BE1);
11. Submission of a Construction Management Plan (BE1);
12. Provision and retention of parking for residential development (curtilage) (BE1);
13. Provision and retention of parking for residential development (not in curtilage) (BE1);
14. Implementation of cycle parking for apartments (BE1);
15. Implementation of site access from Grangeway

- (BE1);
- 16. Implementation of access and service provision (BE1);
- 17. Implementation of widened footway on Pine Road (BE1); and
- 18. Submission of drainage strategy for approval and subsequent implementation (PR16).

*Meeting ended at 7.25 p.m.*

**REGULATORY COMMITTEE**

*At a meeting of the Regulatory Committee on Monday, 18 January 2016 in the Council Chamber, Runcorn Town Hall*

Present: Councillors K. Loftus (Chairman), Fry, P. Hignett, Howard, A. Lowe, McDermott, Nelson, G. Stockton and Wall

Apologies for Absence: Councillors Wallace and Lea

Absence declared on Council business: None

Officers present: K. Cleary, J. Tully and S. Rimmer

Also in attendance: Inspector Stewart Sheer Cheshire Police

**ITEMS DEALT WITH  
UNDER DUTIES  
EXERCISABLE BY THE COMMITTEE**

REG29 CREAMFIELDS EVENT 2015

*Action*

The Committee considered a report from the responsible authorities on issues arising from the carry out of the Creamfields Event in August 2015.

Members were advised that the purpose of the report was to present the facts from the viewpoint of the responsible authorities who have now dealt with several events.

It was noted that a report on the Event had been received from Cheshire Police. Halton Borough Council Environmental Health – Noise Control and Health and Safety Department produced a report after the Committee agenda was published and this report was circulated to Members and would form part of the minutes.

Inspector Stewart Sheer attended the meeting and summarised the views of Cheshire Police in providing the planning and operation of the Creamfields Event 2015.

Mr Rimmer, from Halton Borough Council, was present to deal with matters relating to traffic.

Members asked detailed questions of Inspector

Sheer and Mr Rimmer.

A representative of Halton Borough Council Environmental Health – Noise Control and Health and Safety did not attend but provided a written update on the 2015 event.

RESOLVED: That the reports from the responsible authorities be noted.

REG30 PART II OF LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1976

The Committee was advised that a number of Acts of Parliament provide for functions to be exercised by local authorities. Some Acts provide that functions will be exercisable automatically and some functions may only be exercised after going through adoption processes.

The Council had adopted certain functions many years ago but full records of the adoption process no longer existed. The report addressed the position relating to private hire and hackney carriage licensing which were adopted by the Council in 1976.

It was appropriate for the Council to take steps to adopt (to the extent that it was not already in force) Part II of the Local Government (Miscellaneous Provisions) Act 1976. The detailed procedural requirements were set out in the agenda. The effect of going through this process would be to generate a full record of the adoption process.

These proposals did not involve any change to existing Council policies.

RESOLVED: That the Council be requested to pass a resolution in the following terms:

“The Council intends to pass a resolution at a future meeting (the “Adoption resolution”).

- 1) to adopt the extent that they are not already in force in the Borough the provisions of Part II of Local Government (Miscellaneous Provisions) Act 1976 (the “1976 Act”), (other than section 45), to apply to the whole of the area of the Council on and after the appointed day stated in that resolution;
- 2) the Operational Director Legal and Democratic Services be directed to publish and serve notice as

Strategic Director  
- Community &  
Resources



required by section 45 of the 1976 Act which shall include a draft Adoption Resolution in the following terms:

*“[introductory text to be determined when appropriate]*

RESOLVED:

- 1) To the extent that they are not already in force the provisions of Part II of Local Government (Miscellaneous Provisions) Act 1976 1976 Act, (other than section 45), are to apply to the whole area of the Council on and after the appointed day;
- 2) The appointed day for the purposes of this resolution shall be [ ] (being not before the expiration of the period of one month beginning with the day on which this resolution is passed).
- 3) All powers, duties and provisions in the Council's Constitution relating to Part II of the Local Government (Miscellaneous Provisions) Act 1976 and all existing policies, practices and conditions relating thereto shall continue to apply on and after the appointed day”; and
- 4) following compliance with item (2) of this resolution that matter be reported back to the Council for the Adoption Resolution to be considered”.

REG31 LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1982 SECTION 3 AND SCHEDULE 4 - STREET TRADING

The Committee was advised that a number of Acts of Parliament provide for functions to be exercised by local authorities. Some Acts provide that functions will be exercisable automatically and some functions may only be exercised after going through adoption processes.

The Council had adopted certain functions many years ago but full records of the adoption process no longer exist. The report addressed the position relating to street trading which were adopted by the Council in 1982.

It was appropriate for the Council to take steps to adopt (to the extent that it is not already in force) Section 3 and Schedule 4 of the Local Government (Miscellaneous Provisions) Act 1982 – Street Trading.

These proposals did not involve any change to existing Council policies.

RESOLVED that the Council be requested to pass a resolution in the following terms:

Strategic Director  
- Community &  
Resources

- 1) “the Operational Director Legal and Democratic Services be authorised to prepare and publish notice of intent to pass a Designation Resolution as required under Schedule 4 of the Local Government (Miscellaneous Provisions) Act 1982;
- 2) the draft Designation Resolution be in the following terms:

*“[Introductory text to be determined when appropriate]”*

RESOLVED:

- 1) To the extent that they are not already so designated for the purposes of schedule 4 of the Local Government (Miscellaneous Provisions) Act 1982 the streets listed in the Schedule to this resolution shall be designated on and after the designation day as prohibited streets or consent streets as indicated in the Schedule;
- 2) The designation day for the purposes of this resolution shall be [ ] (being not before the expiration of the period of one month beginning with the day on which this resolution is passed);
- 3) All powers, duties and provisions in the Council’s Constitution relating to the provisions of Schedule 4 of the Local Government (Miscellaneous Provisions) Act 1982 and all policies, practices and conditions relating thereto shall continue to apply on and after the designation day.

#### Schedule

##### Part 1 – Prohibited Streets

The following is a list of prohibited streets within the Borough of Halton.

Halton Borough Council – Street Trading List of Prohibited Streets Widnes	Dundalk Road Everite Road Fiddlers Ferry Road Greenoaks Way Hale Park Hale Road Halebank Road Halegate Road Halton View Road Heath Road Highfield Road Hough Green Road Kingsway Leigh Avenue Liverpool Road Lowerhouse Lane Lowerhouse Lane East Lugsdale Road Lunts Heath Road Marshgate Milton Road Moor Lane	Moor Lane South Moorfield Road Norlands Lane Peelhouse Lane Prescot Road Queensway St Mary's Road St Michael's Road Speke Road Terrace Road Town Lane Victoria Avenue Victoria Road Warrington Road Waterloo Road Widnes Road Watkinson Way Wilmere Lane Windfield Way
Albert Road Barrows Green Lane Bechers Birchfield Road Bradley Way Chorleys Lane Cronton Lane Dans Road Deacon Road Derby Road Ditchfield Road Ditton Road Dundalk Road Everite Road Fiddlers Ferry Road Ditchfield Road Ditton Road		

Halton Borough Council – Street Trading List of Prohibited Streets Runcorn	Granville Street Greenhouse Farm Road Greenway Road Hallwood Link Road Halton Brook Avenue Halton Brow *Halton Lea Shopping Centre *East Lane *Eastway *Northway *Southway *West Lane *West Way * Second Avenue * Third Avenue	Newton Lane Northwich Road Norton Lane Norton View Old Quay Street Palacefields Avenue Park Road Picow Farm Road Princess Street Pump Lane Regent Street Richard Close Runcorn Road Russell Road Sandy Lane Sandy Lane, Preston Brook South Parade
Alcock Street Ascot Avenue Astmoor Road Astmoor Spine Road Balfour Street Banks Lane Barkers Hollow Road Barnfield Avenue Boston Avenue Bridge Street		

Bridgewater Street	* Fourth Avenue	Southgate
Brookvale Avenue North	Halton Lodge Avenue	Approach Rd
Bus Station	Halton Station Road	Southwood Avenue
Calvers	Heath Road	Spur Road
Camelot Way	Heath Road	Stockham Lane
Castlefields Avenue East	South High Street	Stockham Lane
Castlefields Avenue North	Higher Lane	Approach Road
Castlefields Avenue South	Highlands Road	Stockham Lane
Cavendish Farm Road	Hilltop Road	Car Park
Chester Road	Irwell Lane	Stonelea
Church Street	Keckwick Lane	Summer Lane
Clifton Lane	King Street	The Croft
Clifton Road	King Arthur's Walk	Vicar Street
Coppice Close	Lambickle Lane	Victoria Road
Coronation Rd,	Latham Avenue	Warrington Road
Preston Brook	Leaside	Westfield Road
Cross Road	Loch Street	Weston Road
Daresbury By-Pass	Lowlands Road	Windmill Hill
Delph Lane	Lydiat Lane	Avenue North
Devonshire Square	Main Street	Windmill Hill
Expressway	Meadway	Avenue South
Festival Way	Mersey Road	Windmill Hill
Gorsey Well Lane	Motorway M56	Avenue East
Grangemoor	Moughland Lane	Windmill Hill
Grangeway	Murdishaw Avenue	Avenue West
		Windmill Lane
		Wood Lane

### Part 2 - Consent Streets

All streets within the Borough of Halton which are not designated as prohibited streets are designated as consent streets except streets owned or maintained by relevant corporations.”

- 3) the matter be reported back to the Council to consider any representations relating to the proposed Designation Resolution and to consider passing the Designation Resolution.”

REG32 LEGAL SERVICES LICENSING FUNCTIONS

The Committee received a report which updated members on the changes made to the Legal Services Licensing in Tables.

It was noted that at the Committee meeting on 18 September 2006 Members were advised of a document relating to the various licence/permits/consents dealt with by Legal services and resolved that the information as outlined be published on the Councils website.

It was further noted that this document was updated and presented to Members on a regular basis generally each year and had now been further updated to reflect more recent changes.

The amended version of Legal Services Licensing in Tables was presented to Members for consideration and would be published on the Council's website.

Members were invited to identify areas of interest from the report to be included in future training.

RESOLVED: that the report be noted.

*Meeting ended at 7.20 p.m.*

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